



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS -TAGBILARAN CITY  
City of Tagbilaran



June 20, 2018

**Division Memorandum**

No. 325, s. 2018

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 314, s. 2018, RE: DIVISION  
SEMINAR ON SPECIAL EDUCATION FOR KINDERGARTEN TEACHERS,  
EDUCATION PROGRAM SUPERVISORS AND SCHOOL HEADS**

TO: Curriculum Implementation Division  
School Governance Operations Division  
Public Elementary and Secondary School Heads

1. This Office announces the changes of the Division Memorandum No. 314, s. 2018, Re: Division Seminar on Special Education for Kindergarten Teachers, Education Program Supervisors, and School Heads. Since the venue is not available on June 22 & 23, 2018, the said seminar will be rescheduled on **June 29-30 and July 6-7, 2018.**
2. Find attached the Matrix for the program implementation.
3. Immediate dissemination of and compliance with this Memorandum is desired.

  
VIRGINIA C. ZAPANTA, Ed. D., CESO V  
Schools Division Superintendent



**DIVISION SEMINAR ON SPECIAL EDUCATION FOR KINDERGARTEN TEACHERS, EDUCATION  
PROGRAM SUPERVISORS, & SCHOOL HEADS**  
Reyna's Haven Garden & Restaurant, Tagbilaran City  
June 29-30 and July 6-7, 2018

Date				
TIME	DAY 1 June 29, 2018	DAY 2 June 30, 2018	DAY 3 July 6, 2018	DAY 4 July 7, 2018
7:45 – 8:00	Registration	MOL	MOL	MOL
8:00 – 10:00	Opening Program c/o Estrella Calalin	Session 4: Walkthrough of the Handbook for LSEns  <i>F1- Basilides Sempron F2- Zenivilisa Bansag</i>	Session 8: Difficulty in Applying Knowledge  <i>F1- Concepcion Gallentes F2- Lorelei Anore</i>	Session 12: Difficulty in Seeing  <i>F1- Jan Elvin Flor F2- Judy Sarigumba</i>
10:00– 12:00	Session 1: Inclusive Education Policy Framework  <i>F1- Erlinda O. Puakang F2- Estrella Calalin</i>	Session 5: Difficulty in Performing Adoptive Skills (Deaf- Blindness)  <i>F1- Judy Sarigumba F2- Ma. Antonette Dugang</i>	Session 9: Difficulty in Mobility  <i>F1- Juanita Lafuente F2- Proserpina Doroy</i>	Session 13: Difficulty in Hearing  <i>F1- Leslie Marie Dispo F2- Zenovilisa Bansag</i>
12:00-1:00	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK
1:00-3:00	Session 2: Policy Provision of Educational Services for LSEns  <i>F1- Maria Chona Roxas F2- Erlinda Puakang</i>	Session 6: Difficulty in Performing Adoptive Skills (Autism)  <i>F1 - Zenovilisa Bansag F2- Basilides Sempron</i>	Session 10: Difficulty in Remembering & Concentrating  <i>F1- Lorelei Anore F2- Concepcion Gallentes</i>	Demo Teaching
3:00-5:00	Session 3: Orientation on the Multi-Factored Assessment Tool  <i>F1- Estrella Calalin F2- Maria Chona Roxas</i>	Session 7: Difficulty in Displaying Interpersonal Behavior  <i>F1- Ma. Antonette P. Dugang F2- Judy Sarigumba</i>	Session 11: Difficulty in Communicating  <i>F1- Proserpina Doroy F2- Juanita Lafuente</i>	Closing Program  c/o Zenovilisa Bansag
Program Manager	<i>ERLINDA O. PUAGANG</i>	<i>ERLINDA O. PUAGANG</i>	<i>ERLINDA O. PUAGANG</i>	<i>ERLINDA O. PUAGANG</i>
Assistant Program Manager	<i>JUANITA LAFUENTE</i>	<i>JUANITA LAFUENTE</i>	<i>JUANITA LAFUENTE</i>	<i>JUANITA LAFUENTE</i>
Officer of the Day	<i>Estrella Calalin</i>	<i>Ma. Antonette Dugang</i>	<i>Proserpina Doroy</i>	<i>Zenovilisa Bansag</i>
Registration/ Attendance Checker	<i>Leah Jaljalis Jennifer Visto</i>	<i>Leah Jaljalis Jennifer Visto</i>	<i>Leah Jaljalis Jennifer Visto</i>	<i>Leah Jaljalis Jennifer Visto</i>
Documenter	<i>Emily Acabo</i>	<i>Emily Acabo</i>	<i>Emily Acabo</i>	<i>Emily Acabo</i>



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Region VII, Central Visayas  
**DIVISION OF CITY SCHOOLS - TAGBILARAN CITY**  
City of Tagbilaran



June 11, 2018

**Division Memorandum**

No. 214, s. 2018

**DIVISION SEMINAR ON SPECIAL EDUCATION FOR KINDERGARTEN TEACHERS, EDUCATION PROGRAM SUPERVISORS AND SCHOOL HEADS**

TO: Curriculum Implementation Division  
School Governance Operations Division  
Public Elementary and Secondary School Heads

1. Due to urgency of need since there are already Children with Special Educational Needs who are now enrolling in the Kindergarten, this Office through the Curriculum Implementation Division will conduct the "Division Seminar on Special Education for Kindergarten Teachers, Education Program Supervisors, and School Heads" on **June 22 – 23 and 29 - 30, 2018 at Reyna's Haven and Garden, Tagbilaran City.**
2. This seminar aims to:
  - a. provide updates on policy and programs on inclusive education in the K to 12 Basic Education Curriculum;
  - b. enhance the knowledge and skills of participants in managing an inclusive school and in handling learners with special educational needs;
  - c. provide opportunities to share best practices in teaching learners in an inclusive classroom setting.
3. Participants to this training are the Kindergarten Teachers in the public schools, Education Program Supervisors and School Heads who have not yet attended in any of the three (3) batches Division Seminars on Special Education.
4. Expenses for meals and snacks of the participants and trainers shall be charged against HRTD Funds of the division office subject to usual accounting and auditing rules and regulations.
5. Teacher-participants are entitled to service credits for their attendance during Saturdays in accordance with the provisions of DepEd Order No. 19, s. 2011 and DepEd Order No. 53, s. 2003 while the School Heads, Supervisors and other non-teaching personnel shall be provided with Compensatory Time Off (CTO) per CSC and DBM Joint Circular No. 2, s. 2004 .
6. Immediate dissemination of and compliance with this Memorandum is desired.

**VIRGINIA C. ZAPANTA, Ed. D., CESO V**  
Schools Division Superintendent

