



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY
City of Tagbilaran



June 11, 2018

Division Memorandum

No. 214, s. 2018

DIVISION SEMINAR ON SPECIAL EDUCATION FOR KINDERGARTEN TEACHERS, EDUCATION PROGRAM SUPERVISORS AND SCHOOL HEADS

TO: Curriculum Implementation Division
School Governance Operations Division
Public Elementary and Secondary School Heads

1. Due to urgency of need since there are already Children with Special Educational Needs who are now enrolling in the Kindergarten, this Office through the Curriculum Implementation Division will conduct the "Division Seminar on Special Education for Kindergarten Teachers, Education Program Supervisors, and School Heads" on **June 22 – 23 and 29 - 30, 2018 at Reyna's Haven and Garden, Tagbilaran City.**
2. This seminar aims to:
 - a. provide updates on policy and programs on inclusive education in the K to 12 Basic Education Curriculum;
 - b. enhance the knowledge and skills of participants in managing an inclusive school and in handling learners with special educational needs;
 - c. provide opportunities to share best practices in teaching learners in an inclusive classroom setting.
3. Participants to this training are the Kindergarten Teachers in the public schools, Education Program Supervisors and School Heads who have not yet attended in any of the three (3) batches Division Seminars on Special Education.
4. Expenses for meals and snacks of the participants and trainers shall be charged against HRTD Funds of the division office subject to usual accounting and auditing rules and regulations.
5. Teacher-participants are entitled to service credits for their attendance during Saturdays in accordance with the provisions of DepEd Order No. 19, s. 2011 and DepEd Order No. 53, s. 2003 while the School Heads, Supervisors and other non-teaching personnel shall be provided with Compensatory Time Off (CTO) per CSC and DBM Joint Circular No. 2, s. 2004 .
6. Immediate dissemination of and compliance with this Memorandum is desired.

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