



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS-TAGBILARAN
City of Tagbilaran



May 31, 2018

DIVISION MEMORANDUM

NO. *24* s. 2018

**CLARIFICATION ON THE SIGNATORY OF CSC FORM NO. 6, PROVIDENT LOAN
APPLICATION FORM AND OTHER RELATED DOCUMENTS**

To: Public Elementary and Secondary School Heads
All Others Concerned

1. This Office hereby informs that Leave Form No. 6, Provident Loan Application Forms and other documents relative to the function of Administrative Office shall be signed by Dr. Aquilino T. Milar, Jr, the newly appointed Administrative Officer V.
2. All papers for the signature of AO V Milar shall be prepared in the following manner:

AQUILINO T. MILAR, JR., Ph.D.
Administrative Officer V

3. Immediate and wide dissemination of this Memorandum is desired.


VIRGINIA C. ZAPANTA, Ed.D., CESO V
Schools Division Superintendent