



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS -TAGBILARAN CITY  
City of Tagbilaran



MEMORANDUM

To: Mrs. Erlinda O. Puagang - EPS – MTB/ Kindergarten/ SPED  
Ms. Sharon Villorejo - Grade 2 Teacher – TCCES  
Ms. Farrah Estoce - Grade 2 Teacher – Mansasa ES

From: VIRGINIA C. ZAPANTA, Ed. D., CESO V  
Schools Division Superintendent

Subject: National Training of Trainers on the Enhancement of Pedagogical Skills  
in Teaching Reading in the Mother Tongue and Bridging Process for  
Grade 2 Teachers

Date: May 4, 2018

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1. Per Regional Memorandum No. 0323, s. 2018, this office requires you to attend the “National Training of Trainers on the Enhancement of Pedagogical Skills in Teaching Reading in the Mother Tongue and Bridging Process for Grade 2 Teachers” on May 7 – 11, 2018 at The Oriental Hotel, Palo, Leyte.
  2. Kindly refer to the attachment for more details.
  3. For your guidance and strict compliance.

  
VIRGINIA C. ZAPANTA, Ed. D., CESO V  
Schools Division Superintendent



Republic of the Philippines  
Department of Education  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



MAY 03 2018

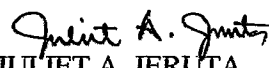
REGIONAL MEMORANDUM

No. **0323**, s. 2018

**National Training of Trainers on the Enhancement of Pedagogical Skills in Teaching Reading in the Mother Tongue and Bridging Process for Grade 2 Teachers**

To: Schools Division Superintendents

1. In line with the enhancement program to strengthen the goal of making every learner a successful reader at the end of Grade 3, the Bureau of Learning Delivery, Teaching and Learning Division, DepEd Central Office will conduct a **National Training of Trainers on the Enhancement of Pedagogical Skills in Teaching Reading in the Mother Tongue and Bridging Process for Grade 2 Teachers**. The activity aims to train the Grade 2 teachers and supervisors who will serve as regional core trainers in the conduct of the Regionwide training. This will be held on May 7 to 11, 2018 in Tacloban City, Leyte. (specific venue will be coordinated later)
2. Participants to this activity are as follows: *Region Office* – CLMD Chief and EPS in-charge of MTB, *Division Offices* – EPS in-charge for MTB, and two (2) Grade 2 teachers. Please submit the names of Grade 2 teacher participants to [maurita.ponce@deped.gov.ph](mailto:maurita.ponce@deped.gov.ph) not later than May 3, 2018.
3. Travel expenses shall be charged against 2018 HRTD Funds subject to the usual government accounting and auditing procedures. Actual travel expenses incurred by the participants shall be charged to **local funds**. This will be replenished thru downloading of funds for the participants. To facilitate processing of financial concerns, it is requested that the concerned region/division offices will send the acceptance letter using the attached template via email to: [nemia.cedo@deped.gov.ph](mailto:nemia.cedo@deped.gov.ph).
4. First meal to be served is morning snacks of May 7 and last meal is lunch of May 11, 2018. Opening Program will be at 9:00 a.m. of May 7.
5. Immediate dissemination of and compliance with this Memorandum is directed.

  
JULIET A. JERUTA  
Director III  
Officer-in-Charge

JAJ/STJ/EBEI/mfp

**National Training of Trainers on the Enhancement of Pedagogical Skills in  
Teaching Reading in the Mother Tongue and Bridging Process  
for Grade 2 Teachers  
Visayas Cluster  
May 7-11, 2018  
Tacloban City**

**Region VII Participants**

<b>Office/Division</b>	<b>Name</b>	<b>Position/Designation</b>
Region Office	1.Emiliano B. Elnar Jr.	Chief ES, CLMD
	2.Maurita F. Ponce	EPS,LRMDS- MTB Coordinator
Bais City	3. Heidi A. Montenegro	EPS, MTB Coordinator
	4.	Grade 2 Teacher
	5.	Grade 2 Teacher
Bayawan City	6. Verna Saldo	EPS, MTB Coordinator
	7.	Grade 2 Teacher
	8.	Grade 2 Teacher
Bogo City	9. Nevida U. Abellana	EPS, MTB Coordinator
	10. Consuelo T. Mago	Grade 2 Teacher
	11. Evelyn C. Catagbo	Grade 2 Teacher
Bohol	12. Wilfreda O. Flor	EPS, Filipino/MTB in-charge
	13.	Grade 2 Teacher
	14.	Grade 2 Teacher
Carcar City	15. Teotima P. Paningsoro	EPS, MTB Coordinator
	16.	Grade 2 Teacher
	17.	Grade 2 Teacher
Cebu City	18. Nestor A. Arandia	PSDS, MTB Coordinator
	19.	Grade 2 Teacher
	20.	Grade 2 Teacher
Cebu Province	21. Pamela A. Rodemio	EPS, MTB in-charge
	22.	Grade 2 Teacher
	23.	Grade 2 Teacher
Danao City	24. Gemma L. Doroy	EPS, MTB in-charge
	25.	Grade 2 Teacher
	26.	Grade 2 Teacher
Dumaguete City	27. Victoria A. Maquiling	EPS, MTB in-charge
	28.	Grade 2 Teacher
	29.	Grade 2 Teacher
Guihulngan City	30. Josebel Lascoña	EPS, MTB in-charge
	31.	Grade 2 Teacher
	32.	Grade 2 Teacher
Lapu-Lapu City	33. Irene T. Pilapil	EPS, MTB in-charge
	34.	Grade 2 Teacher
	35.	Grade 2 Teacher
Mandaue City	36. Giovanna Raffiñan	EPS, MTB in-charge
	37.	Grade 2 Teacher

Office/Division	Name	Position/Designation
	38.	Grade 2 Teacher
Naga City, Cebu	39. Anna Liza I. Mapula	EPS, MTB in-charge
	40.	Grade 2 Teacher
	41.	Grade 2 Teacher
Negros Oriental	42. Juliet J. Tuala	EPS, MTB in-charge
	43.	Grade 2 Teacher
	44.	Grade 2 Teacher
Siquijor	45. Flora A. Gahob	EPS, MTB
	46.	Grade 2 Teacher
	47.	Grade 2 Teacher
Tagbilaran City	48. Erlinda Puagang	EPS, MTB
	49.	Grade 2 Teacher
	50.	Grade 2 Teacher
Talisay City	51. Sisinia V. Vasquez	EPS, MTB in-charge
	52.	Grade 2 Teacher
	53.	Grade 2 Teacher
Tanjay City	54. Arnulfo M. Girasol	PSDS, MTB Coordinator
	55.	Grade 2 Teacher
	56.	Grade 2 Teacher
Toledo City	57. Jovelyn C. Quindao	EPS, Filipino/MTB in-charge
	58.	Grade 2 Teacher
	59.	Grade 2 Teacher



Republic of the Philippines  
 Department of Education  
**BUREAU OF LEARNING DELIVERY**  
 4th Floor, Bonifacio Bldg., DepED Complex  
 Meralco Avenue, Pasig City



April \_\_\_\_\_, 2018

**MARILETTE R. ALMAYDA**  
 Director III  
 OIC, Office of the Director IV  
 Bureau of Learning Delivery  
 Department of Education  
 DepEd Complex, Meralco Avenue  
 Pasig City

Dear **Dir. Almayda**:

This has reference to your request for acceptance of the Division of \_\_\_\_\_ to facilitate the processing of payment for the transportation expenses of participants from our Division re the conduct of **National Training of Trainers on the Enhancement of Pedagogical Skills in Teaching Reading in the Mother Tongue and Bridging Process for Grade II Teachers** on \_\_\_\_\_ with the details below:

<b>Names of Participants</b>	<b>Budget estimate per participant</b>	<b>Total Amount</b>

This Office will facilitate their actual travel expenses incurred upon return to their respective region/division/school station.

Thank you for your trust and looking forward to the success of this endeavour.

Very truly yours,

\_\_\_\_\_  
 Regional Director/Schools Division Superintendent/OICs