



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY
City of Tagbilaran



March 15, 2018

Division Memorandum
No. 10s. 2018

ADMINISTRATION OF THE PHILIPPINE EDUCATIONAL PLACEMENT TEST

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors I / Division Coordinators
Public Schools District Supervisor
Heads of Public and Private Elementary and Secondary Schools

1. The Department of Education (DepEd) through the Bureau of Education Assessment (BEA) will administer the **Philippine Educational Placement Test (PEPT)** on **April 29, 2018 (Sunday)** at Dr. Cecilio Putong National High School, Carlos P. Garcia Avenue, Tagbilaran City.
2. The PEPT is an equivalency test wherein learning experiences gained out of school are given equivalency and placement in the formal school system by grade level that is appropriate for the examinee's age and ability. This move will encourage him/her to continue and finish basic education and eventually to pursue senior high school if he/she so desires.
3. Prospective registrants are Filipino citizens who are:
 - a) learners from nonformal and informal education programs;
 - b) learners who have incomplete or no record of formal schooling;
 - c) learners with back subjects (one failed subject in the following learning areas: English, Filipino, Mathematics, Science, and Araling Panlipunan);
 - d) learners who need grade level standard assessment;
 - e) learners who are overage for their grade level; and
 - f) learners from schools without government permit.
4. Registration of applicants will be at the DepEd – Tagbilaran City Schools Division Office, Second Floor, Old City Hall Building, Tagbilaran City from March 15 to April 6, 2018. Application Forms may be secured from the Division Testing Coordinator, Mr. John Ariel A. Lagura of the said office.
5. The requirements of each registrant are as follows:
 - a. **Accomplished Registration Form (PEPT Form 1);**
 - b. **Birth Certificate:** issued by the NSO or the Local Civil Registrar duly authenticated. Other documents can be accepted: Baptismal Certificate, Certification from the Barangay and a Joint Affidavit. Likewise, the provisions from the Memo on Learners with Special Needs are considered.
 - c. **School Records**
Elementary Level: Form 137 or Form 138
Secondary Level: Form 137
 - d. **ID pictures** (size 1" x 1"): two identical, recently taken preferably with name label and not scanned ID pictures with image proportionate to the size; to be pasted on the Registration Forms
 - e. **School Permit:** Photocopy of School Permit to Operate Government Recognition (for applicants from Private Schools) – 1 photocopy for applicants coming from the same school.
 - f. **Registration Fee:** PhP 50.00

6. On examination day, the test will start exactly at 7:30 a.m. Test Takers are advised to bring the Applicant's copy of the Registration Form, 2 pencils (lead no. 2), and snacks and lunch that they can eat during the break.
7. Board and Lodging of monitors from the Bureau of Education Assessment of DepEd Central Office during the conduct of the examination will be charged against Division MOOE subject to the usual accounting and auditing rules and regulations.
8. Effectivity of promotion or entry to school of those who passed the grade/year level shall be done during the first semester of School Year 2018-2019. Grade 10 passers can opt to enroll in the Second Semester for Grade 11.
9. Immediate dissemination of this Memorandum is desired.


VIRGINIA C. ZAPANTA, Ed.D., CESO V
Schools Division Superintendent 