



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**TAGBILARAN CITY SCHOOLS DIVISION**  
City of Tagbilaran



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February 19, 2018


DIVISION MEMORANDUM

No. III, s. 2018

**2018 PRIVATE SCHOOLS IN BASIC EDUCATION CONFERENCE**

To: SGOD Chiefs  
PSDS, SEPS, M & E  
Private Schools Administrators

1. This is with reference to Regional Memorandum No. 0111, s. 2018 dated February 8, 2018 and Regional Memorandum No. 144 s. 2018 dated February 19, 2018 which announce the conduct of a one-day Conference for all Administrators of Private Schools in Basic Education for Cluster 3 which is comprised of Bohol Division, Tagbilaran City Division and Siquijor Division. This will be held on March 7, 2018 from 8:00 AM to 5:00 PM at Bohol Public School Teachers and Employees Association (BPSTEA), Tamblot Street, Tagbilaran City, Bohol.
2. This endeavor aims to:
  - a. Review the operations for School Year 2017-2018 and set parameters for School Year 2018 – 2019;
  - b. Update the participants on the information pertaining to some program preparations such as Children in Conflict with the Law (CICL) organization in Private schools and its legal basis;
  - c. revisit the standards and guidelines in the establishment of private schools and school manual handbook with its vision, mission and objectives;
  - d. organize Federation of Private Schools Association based on the Manual of Private Schools; and
  - e. reconcile documents to be submitted to the DepEd – Regional Office.
3. Participants to this activity are the Private School Administrators, Chiefs of the School Governance Office Division (SGOD), Public Schools District Supervisors, Senior Education Program Specialists – M & E Team Leader Inspectorate Team of the nineteen (19) Divisions.
4. Registration fee of **Eight Hundred Pesos Only (Php. 800.00) for Cluster 3** shall be collected from each participant to defray expenses for two (2) snacks and one (1) lunch. expenses incurred by the private school participants shall be chargeable to private school funds while registration fee, travel and other incidental expenses incurred by the SGOD Chiefs, Public Schools District Supervisors and Senior Education Program Specialists – M & E Team Leader of the Inspectorate Team shall be charged against Division Funds subject to the usual accounting and auditing rules and regulations.
5. Please see attached Confirmation Reply Form
6. Immediate dissemination and preferential attention to this memorandum is desired.

  
**VIRGINIA C. ZAPANTA, Ed. D., CESO V**  
Schools Division Superintendent

QUALITY ASSURANCE DIVISION

**2017 PRIVATE SCHOOLS IN BASIC EDUCATION CONFERENCE**

Bohol Cooperative, Tagbilaran City, Bohol – March 2, 2018  
ECOTECH Center, Sudlon, Lahug, Cebu City – March 5-6, 2018  
Dumaguete City - March 9, 2018

CONFIRMATION REPLY FORM

Herewith are the names of the participants from \_\_\_\_\_  
(Name and Address of School)  
who will be attending the 2018 Private Schools in Basic Education Conference on  
\_\_\_\_\_ at the Bohol Cooperative, Tagbilaran City, Bohol / ECOTECH  
Center, Sudlon, Lahug, Cebu City, Negros Oriental (6 Divisions) Dumaguete City

Name of Participant	Position/Designation	Contact Number	Email Address

*Please send this confirmation reply form to Quality Assurance Division (QAD) Office through fax to these telephone numbers (032) 231-1433 or 231-1309 or call us at the QAD Office at telephone number (032) 231-1071. Thank you.*

*echacaitos18*  
Quality Assurance Division



**REPUBLIKA NG PILIPINAS**  
 REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
 DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
**REGION VII, CENTRAL VISAYAS**  
 Sudlon, Lahug, Cebu City



**REGIONAL MEMORANDUM**

No. 0111s. 2018

FEB 08 2018

**2018 PRIVATE SCHOOLS IN BASIC EDUCATION CONFERENCE**

To: Schools Division/ City Superintendents  
 Officers-in-Charge of Regular and Interim Schools Division  
 SGOD Chiefs  
 Private Schools Administrators

1. In consonance with the agency's quest for excellence in K to 12 Basic Education, the Regional Office VII will conduct a one-day Conference for all Administrators of Private Schools in Basic Education starting 8:00 a.m. - 5:00 p.m. on the following clusters, dates and venues:


Schools Division	Date	Venue
Cluster 1 - Cebu City Division, Carcar City Division, Naga City Division, Talisay City and Toledo City Division	March 5, 2018,	ECOTECH Center, Sudlon, Lahug, Cebu City
Cluster 2- Cebu Province Division, Bogu City Division, Danao City Division, Mandaue City Division and Lapu_lapu City Dikvision	March 6, 2018	ECOTECH Center, Sudlon, Lahug, Cebu City
Cluster 3 - Bohol Division, Tagbilaran City Division and Siquijor Division	March 7, 2018	Bohol Cooperative, Tagbilaran City, Bohol
Cluster 4 -Negros Oriental, Dumaguete City Division, Bayawan City Division, Tanjay City Division, Guijulngan City Division and Bais City Division	March 9, 2018	Dumaguete City

2. This endeavor aims to:
  - a. review the operations for School Year 2017 – 2018 and set parameters for School Year 2018 – 2019;
  - b. update the participants on the information pertaining to some program preparations such as Children in Conflict with the Law (CICL) organization in private schools and its legal basis;

**Office of the Director (ORDir)**, Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; **Office of the Assistant Director**, Tel. No.: (032) 255-4542  
**Field Technical Assistance Division (FTAD)**, Tel. Nos.: (032) 414-7324 **Curriculum Learning Management Division (CLMD)**, Tel. Nos.: (032) 414-7323  
**Quality Assurance Division (QAD)**, Tel. Nos.: (032) 231-1071 **Human Resource Development Division (HRDD)**, Tel. No.: (032) 255-5239  
**Education Support Services Division (ESSD)**, Tel. No.: (032) 254-7062 **Planning, Policy and Research Division (PPRD)**, Tel. Nos.: (032) 233-9030;  
 414-7065 **Administrative Division**, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
**Finance Division**, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*“EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat”*

- c. revisit the standards and guidelines in the establishment of private schools and school manual handbook with its vision, mission and objectives ;
  - d. organize Federation of Private Schools Association based on the Manual of Private Schools; and
  - e. reconcile documents to be submitted to the DepEd – Regional Office.
3. Participants to this activity are the Private School Administrators and the Chiefs of the School Governance Office Division (SGOD) ,Public Schools District Supervisors, Senior Education Program Specialists –M & E Team Leader Inspectorate Team of the nineteen (19) Divisions.
4. Registration fee of **Seven Hundred Pesos Only (Php. 700.00)** for **Cluster 1** while **Cluster 2 , 3 and 4 is Eight Hundred Pesos (Php. 800.00)** shall be collected from each participant to defray expenses for two {2} snacks and one (1) lunch. Expenses incurred by the private school participants shall be chargeable to private school funds while registration fee, travel and other incidental expenses incurred by the SGOD Chiefs shall be charged against Division Funds. Expenses incurred by the Regional Personnel relative to this activity shall be chargeable to Regional Office funds subject to the usual accounting and auditing rules and regulations.
5. Wide dissemination and preferential attention of this Memorandum is desired.

  
**JULIET A. JERUTA**  
Director III  
~~Officer-in-Charge~~  
~~Office of the Regional Director~~

*JAJ/BDT/ecbacaltos'18*  
*Quality Assurance Division*

QUALITY ASSURANCE DIVISION

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*ecbacaltos'18  
Quality Assurance Division*