



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS – TAGBILARAN  
City of Tagbilaran



January 5, 2018

DIVISION MEMORANDUM

No. 008 s. 2018

**CONDUCT OF DIVISION MONITORING, EVALUATION AND ADJUSTMENT (DMEA)  
CONFERENCE FOR 2<sup>ND</sup> QUARTER SY 2017-2018 & 4<sup>TH</sup> QUARTER FOR CY 2017**

To: Assistant Schools Division Superintendent  
CID, SGOD Chiefs/Heads of Functional Unit  
Education Program Supervisors, SEPS HRDD & Planning Officers  
Accountant, ITO, EPS II ALS & M&E, Budget Officer, Supply Officer, HRMO  
Division Federated PTA President  
All Others Concerned

1. This Office informs the conduct of **Division Monitoring, Evaluation and Adjustment (MEA) Conference for 2<sup>nd</sup> Quarter SY 2017-2018 and 4<sup>th</sup> Quarter for CY 2017** on **January 12, 2018** at **Reyna's the Haven and Gardens**, Calceta Street, Tagbilaran City.
2. It aims to monitor and evaluate the status and development of DepEd programs and projects implemented by the schools and the functional divisions which shall form as bases for continuous improvement and adjustment. The activity will start at 8:00 o'clock in the morning.
3. Immediate and wide dissemination of this memorandum is desired.

  
**VIRGINIA C. ZAPANTA, Ed.D., CESO V**  
Schools Division Superintendent 