



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS – TAGBILARAN  
City of Tagbilaran



December 12, 2017

DIVISION MEMORANDUM

No. 807 s. 2017

**CALL FOR APPLICATIONS TO THE JAPAN-EAST ASIA NETWORK OF EXCHANGE FOR  
STUDENTS AND YOUTHS (JENESYS) 2017 PROGRAM: CULTURE EXCHANGE IN  
EDUCATIONAL INDUSTRY**

To: Public Elementary & Secondary School Heads  
All Others Concerned

1. This Office disseminates DepEd Unnumbered Memorandum dated November 6, 2017 from the Office of the Undersecretary Alain Del B. Pascua, which is self-explanatory.
2. For details, please refer to the attached DepEd Memorandum and other enclosures such as Entry Form 2017 and VISA Application Form To Enter Japan.
3. Immediate and wide dissemination of this memorandum is desired.

  
**VIRGINIA C. ZAPANTA, Ed.D., CESO V**  
Schools Division Superintendent



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
**REGION VII, CENTRAL VISAYAS**  
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM

No. 10908, s. 2017

**CALL FOR APPLICATIONS TO THE JAPAN-EAST ASIA NETWORK OF  
EXCHANGE FOR STUDENTS AND YOUTHS (JENESYS) 2017 PROGRAM:  
CULTURE EXCHANGE IN EDUCATIONAL INDUSTRY**

To: Schools Division Superintendents

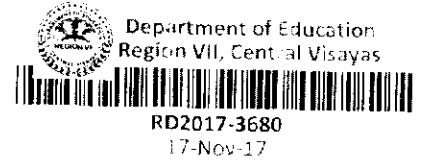
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*Juliet A. Jeruta*  
JULIET A. JERUTA  
Director III  
Officer-In-Charge

JAJ/EBEJ/QBS

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"*



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**MEMORANDUM**  
06 November 2017

**URGENT**

**For: All Regional Directors  
ARMM Secretary  
Education Support Services Division (ESSD) Chiefs  
School Governance and Operations Division (SGOD) Chiefs  
Youth Formation Coordinators**

**Subject: CALL FOR APPLICATIONS TO THE JAPAN-EAST ASIA  
NETWORK OF EXCHANGE FOR STUDENTS AND YOUTHS  
(JENESYS) 2017 PROGRAM: CULTURE EXCHANGE IN  
EDUCATIONAL INDUSTRY**

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The Japanese Government, through the Japan International Cooperation Center (JICE) and the Japanese Embassy in Manila in partnership with the Department of Education is now opening the application for the Japan East-Asia Network of Exchange for Students and Youths (JENESYS) 2017.

JENESYS 2017 is a people-to-people exchange program between Japan and the Asia-Pacific region launched by the Japanese government.

The programs aims to promote mutual trust and understanding among the peoples of Japan and the Asia-Pacific region and to build a basis for future friendship and cooperation. It also encourages an understanding and dissemination of Japan's economics, society, history, diverse culture, politics, and diplomatic relations.

For this batch, the JENESYS Program focuses on the theme: **Anti-Drug Education Program** in support of the national agenda on drug prevention and rehabilitation. The Department of Education (DepEd) shall be sending twenty-two (22) DepEd personnel for the program. The program will be on February 27-March 6, 2018 in Tokyo, Japan.

**The program is only open to public high school teachers and non-teaching DepEd personnel in the region, division, and schools.** The program is not open to students.

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**Office of the Undersecretary for Administration**

*(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Education Facilities/School Buildings)*  
Department of Education, Central Office, Meralco Avenue, Pasig City  
Room 519, Mabini Building; Mobile: +639260320762; Landline: +6326337203, +6326376207  
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

#### **A. Qualification for Participants**

- ✓ A bona fide Filipino citizen, under the age of 35
- ✓ Philippine passport holder (valid until August 27, 2018 or later)
- ✓ Mentally and physically fit to travel
- ✓ Can effectively communicate in English. Knowledge in speaking in Nihongo is an advantage.
- ✓ Must have strong interest in the theme of program, Anti-Drug Education.

#### **B. Application Requirements**

- ✓ **Accomplished JENESYS 2017 Registration Form.** Fill out the form with necessary information and answer in BLOCK LETTERS.
- ✓ **Latest Curriculum Vitae**
- ✓ **VISA Application Form.** Write complete name in BLOCK LETTERS and then sign using ballpoint pen; other areas on the form must be left blank.
- ✓ **1 Passport-sized photo.** Staple the passport-sized photo taken within the last three (3) months on the allocated space on the JENESYS 2017 Entry Form.
- ✓ **45mm x 45 mm photo.** Staple the 45mm x 45mm photo taken within the last three (3) months on the allocated space on the VISA application form.
- ✓ **Original Passport** (valid until August 27, 2018 or later)
- ✓ **Original and updated (2017) PSA Birth Certificate.** Photocopy and/or Expired NSO Birth Certificate will not be accepted.
- ✓ **Scanned copy of Information Page and Emergency Contact Page of Passport**
- ✓ **Original NSO-certified Marriage Certificate.** Photocopy of Marriage Certificate will not be accepted (*For married participants only.*)

**Note:** Submission of plagiarized documents would mean automatic disqualification to the program

#### **The following are automatically disqualified:**

- Applicants who have already studied/stayed in Japan for over three months period
- Applicants who have already participated in JENESYS/KIZUNA, SSEAYP, JICA, Japanese Government (Monbukagakusho: MEXT) Scholarship Program, Invitation Program of Japan Foundation (JF), Japan National Tourism Organization (JNTO), or HIDA.

#### **C. Terms and Conditions of the Program**

The Japan International Cooperation Center (JICE) shall cover the ff. program-related expenses:

- Roundtrip economy class ticket from/to the international airport in home country to/from Japan;
- Visa application fee
- Overseas travel insurance
- Accommodation, transportation, and meals within the program in Japan
- Admission fees for scheduled activities in Japan

For the Pre-Departure Orientation and Formation Program, travel expenses within the Philippines from their residence (province) to Manila (NAIA) and back shall be charged against their local funds, MOOE. Board and lodging, and meals for the qualified applicants shall be charged against 2017 CO-GAS funds, all subject to the usual accounting and auditing rules and regulations.

Please note that no cash allowance is provided to the participants. Participants shall pay their personal expenses, including passport fee, and purchasing souvenirs or personal goods before or during the program.

**D. Application Procedures**

**Step 1** All interested applicants shall submit to Central Office (CO) all the original documents EXCEPT for their original Philippine passport. The original passport will only be sent to the Central Office once they qualify already to be part of the delegation.

Original documents shall be hand carried/sent via courier to:

**YOUTH FORMATION DIVISION**  
Rm 307 3<sup>RD</sup> Flr., Mabini Bldg., DepEd Complex,  
Meralco Ave., Pasig City  
(02) 637-9814

**Step 2** The JENESYS National Screening Committee (JENESYS NSC) will conduct the initial evaluation of documents and will only notify shortlisted applicants for interview.

**Step 3** Shortlisted applicants shall be invited to the CO for the national interview.

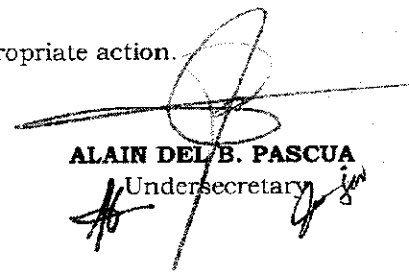
**Step 4** The JENESYS NSC shall notify the applicants via e-mail/SMS regarding the final results.

**D. Timeline of Activities**

Activity	Date
Application Period	November 13-24, 2017 ✓
Application Deadline	November 30, 2017 ✓
Document Screening of JENESYS NSC	December 4-15, 2017
National Interview	January 8-10, 2018
Announcement of the final Philippine Delegation	January 15, 2018
Pre-Departure Orientation	February 26, 2018
Culture Exchange in Educational Industry Program	February 27-March 6, 2018

For inquiries, all concerned may contact the Youth Formation Division at (02) 637-9814, or e-mail at [blss.vfd@deped.gov.ph](mailto:blss.vfd@deped.gov.ph) with the subject heading: Query: JENESYS Educ Exchange 2017.

For immediate dissemination and appropriate action.

  
**ALAIN DEL B. PASCUA**  
Undersecretary

**Attachments:**

1. JENESYS 2017 Application Form
2. VISA Application Form



\* Fill in All the Columns and Sections. Blank Columns are Not Accepted.

## 2. Health Condition

Health Condition	<input type="checkbox"/> Good ( Nothing to Declare Below ) <input type="checkbox"/> <b>I Have Been Diagnosed (Serious Disease)</b> Name of Disease: ( ) → <input type="checkbox"/> fully <input type="checkbox"/> under treatment
	<input type="checkbox"/> <b>Having Chronic Disease</b> → <input type="checkbox"/> Chronic lung disease (asthma, chronic obstructive lung disease etc.) <input type="checkbox"/> Immunodeficiency state (T cell immunodeficiency etc.) <input type="checkbox"/> Chronic heart disease (congenital heart disease, coronary artery disease etc.) <input type="checkbox"/> Metabolic disease (diabetes) <input type="checkbox"/> renal dysfunction <input type="checkbox"/> obesity <input type="checkbox"/> myasthenia gravis <input type="checkbox"/> Others → ( )
Medicine	<input type="checkbox"/> Not Taking Any Medicine <input type="checkbox"/> <b>Taking Medicine Regularly</b> → Name of Medicine: ( )
Pregnancy	<input type="checkbox"/> No <input type="checkbox"/> Yes <b>Stop the Entry Form and consult with Focal Point or Japanese Embassy</b>
Physical Difficulty	<input type="checkbox"/> No <input type="checkbox"/> Yes → If Yes, What Difficulty? ( )
Food Allergies (only for physical reason)	<input type="checkbox"/> none <input type="checkbox"/> pork <input type="checkbox"/> beef <input type="checkbox"/> chicken <input type="checkbox"/> mutton/lamb <input type="checkbox"/> shrimp <input type="checkbox"/> crab <input type="checkbox"/> shellfis <input type="checkbox"/> fish <input type="checkbox"/> egg <input type="checkbox"/> others ( )
Food Restriction (for religious or custom reason) <small>*Check items even if you are pure vegetarian.</small>	<input type="checkbox"/> none <input type="checkbox"/> pork <input type="checkbox"/> beef <input type="checkbox"/> chicken <input type="checkbox"/> mutton/lamb <input type="checkbox"/> shrim <input type="checkbox"/> crab <input type="checkbox"/> shellfis <input type="checkbox"/> fish <input type="checkbox"/> egg <input type="checkbox"/> others → ( ) ※ Meals during the program may not meet all the requests or restrictions.
Other Allergies or Restrictions	<input type="checkbox"/> none Physical Reason: <input type="checkbox"/> dogs <input type="checkbox"/> cats <input type="checkbox"/> house dust <input type="checkbox"/> other → ( ) Religious/Custom Reason: <input type="checkbox"/> dogs <input type="checkbox"/> cats <input type="checkbox"/> house dust <input type="checkbox"/> other → ( )
Smoking Habit	<input type="checkbox"/> No <input type="checkbox"/> Yes ※ Smoking under 20 is prohibited in Japan. This information may be used for homestay arrangement.

\* Fill in All the Columns and Sections. Blank Columns are Not Accepted.

## 3. School /Company /Organization

Are you Student or Working Youth ?	<input type="checkbox"/> Graduate Student <input type="checkbox"/> University / College <input type="checkbox"/> High School / Vocational / Other School Student <input type="checkbox"/> Working Youth <input type="checkbox"/> Working Student																							
School <small>Working student needs to fill in this part.</small>	Name of School _____ Location (City or Province) _____ Field of Study or Name of Faculty / Department _____ Grade / School Year: _____ Job Title (for supervisor): _____																							
	Name of Company / Organization _____ Location (City or Province) _____ Department / Division / Office _____ Job Title: _____																							
	Official English Test (If any) <input type="checkbox"/> TOEFL score: ( ) <input type="checkbox"/> TOEIC (score: ) <input type="checkbox"/> IELTS (score: ) <input type="checkbox"/> Other → ( ) (score: )																							
	<table border="1"> <thead> <tr> <th colspan="3">Level of English</th> <th colspan="3">Level of Japanese</th> </tr> </thead> <tbody> <tr> <td>Speaking :</td> <td><input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor</td> <td></td> <td>Speaking :</td> <td><input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor</td> <td></td> </tr> <tr> <td>Writing :</td> <td><input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor</td> <td></td> <td>Writing :</td> <td><input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor</td> <td></td> </tr> <tr> <td>Reading :</td> <td><input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor</td> <td></td> <td>Reading :</td> <td><input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor</td> <td></td> </tr> </tbody> </table>	Level of English			Level of Japanese			Speaking :	<input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor		Speaking :	<input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor		Writing :	<input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor		Writing :	<input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor		Reading :	<input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor		Reading :	<input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
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Have you done anything related to Japan or Japanese? <small>Ex. Japanese Study, Research, Business, Culture</small>	<input type="checkbox"/> Yes <input type="checkbox"/> No Japanese Learning Experience Year(s) / Month(s)																							

\* Fill in All the Columns and Sections. Blank Columns are Not Accepted.

#### 4. Visiting Japan

Have you been to Japan before?	<input type="checkbox"/> Yes ↓ <input type="checkbox"/> No → no need to fill in below
If Yes, how long did you stay in Japan?	<input type="checkbox"/> More than 3 months → Stop the Entry Form and consult with Focal Point or Japanese Embassy <input type="checkbox"/> 3 months or less
If Yes, did you join any of the following?	<input type="checkbox"/> JENESYS / KIZUNA <input type="checkbox"/> SSEAYP <input type="checkbox"/> JICA <input type="checkbox"/> MEXT <input type="checkbox"/> JF <input type="checkbox"/> JNTO <input type="checkbox"/> HIDA → Stop the Entry Form and consult with Focal Point or Japanese Embassy <input type="checkbox"/> None of the above

#### 5. Personal Activities

Sports/Clubs	→ How Many Years ? (      year(s))
Hobbies/Favorites	
Prizes/Awards (Sports or Academic, if any)	→ When ? (      )

#### 6. Expectations

<b>What Do You Expect in This Program ?</b>  <small>(Write Your Wish, Hope or Desire for the Program in Relation to Your Specific Study, Work or Experience.)</small>	
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**Declaration (Please sign 1 and 2. If the applicant is under 18, parent or guardian needs to sign 3.)**

1. I hereby certify that the filling in and statements in this form have been made by myself and are true and correct.

Signature: \_\_\_\_\_ Date:      /      /      (Day/Month/Year)

2. I have read and agree to all the Qualifications for Participants, Terms and Conditions and the Handling of Personal Information in the Application Guidelines for JENESYS2017.

Signature: \_\_\_\_\_ Date:      /      /      (Day/Month/Year)

3. (Parent/Guardian) I assure everybody concerned that the declaration above is true and correct.

Signature: \_\_\_\_\_ Date:      /      /      (Day/Month/Year)

VISA APPLICATION FORM TO ENTER JAPAN

\*Official use only

(Paste photo here)  
45mm x 45mm  
or 2in x 2in

Surname (as shown in passport) \_\_\_\_\_

Given and middle names (as shown in passport) \_\_\_\_\_

Other names (including any other names you are or have been known by) \_\_\_\_\_

Date of birth \_\_\_\_\_ Place of birth \_\_\_\_\_  
(Day)/(Month)/(Year) (City) (State or Province) (Country)

Sex: Male  Female  Marital status: Single  Married  Widowed  Divorced

Nationality or citizenship \_\_\_\_\_

Former and/or other nationalities or citizenships \_\_\_\_\_

ID No. issued to you by your government \_\_\_\_\_

Passport type: Diplomatic  Official  Ordinary  Other

Passport No. \_\_\_\_\_

Place of issue \_\_\_\_\_

Date of issue \_\_\_\_\_  
(Day)/(Month)/(Year)

Issuing authority \_\_\_\_\_

Date of expiry \_\_\_\_\_  
(Day)/(Month)/(Year)

Purpose of visit to Japan \_\_\_\_\_

Intended length of stay in Japan \_\_\_\_\_

Date of arrival in Japan \_\_\_\_\_

Port of entry into Japan \_\_\_\_\_ Name of ship or airline \_\_\_\_\_

Names and addresses of hotels or persons with whom applicant intends to stay

Name \_\_\_\_\_ Tel. \_\_\_\_\_

Address \_\_\_\_\_

Dates and duration of previous stays in Japan \_\_\_\_\_

Your current residential address (if you have more than one address, please list them all)

Address \_\_\_\_\_

Tel. \_\_\_\_\_ Mobile No. \_\_\_\_\_

Current profession or occupation and position \_\_\_\_\_

Name and address of employer

Name \_\_\_\_\_ Tel. \_\_\_\_\_

Address \_\_\_\_\_

\*Partner's profession/occupation (or that of parents, if applicant is a minor):

Guarantor or reference in Japan (Please provide details of the guarantor or the person to be visited in Japan)

Name \_\_\_\_\_ Tel. \_\_\_\_\_

Address \_\_\_\_\_

Date of birth \_\_\_\_\_ Sex: Male  Female   
(Day)/(Month)/(Year)

Relationship to applicant \_\_\_\_\_

Profession or occupation and position \_\_\_\_\_

Nationality and immigration status \_\_\_\_\_

Inviter in Japan (Please write 'same as above' if the inviting person and the guarantor are the same)

Name \_\_\_\_\_ Tel. \_\_\_\_\_

Address \_\_\_\_\_

Date of birth \_\_\_\_\_ Sex: Male  Female   
(Day)/(Month)/(Year)

Relationship to applicant \_\_\_\_\_

Profession or occupation and position \_\_\_\_\_

Nationality and immigration status \_\_\_\_\_

\*Remarks/Special circumstances, if any \_\_\_\_\_

Have you ever:

- been convicted of a crime or offence in any country? Yes  No
- been sentenced to imprisonment for 1 year or more in any country? \*\* Yes  No
- been deported or removed from Japan or any country for overstaying your visa or violating any law or regulation? Yes  No
- been convicted and sentenced for a drug offence in any country in violation of law concerning narcotics, marijuana, opium, stimulants or psychotropic substances? \*\* Yes  No
- engaged in prostitution, or in the intermediation or solicitation of a prostitute for other persons, or in the provision of a place for prostitution, or any other activity directly connected to prostitution? Yes  No
- committed trafficking in persons or incited or aided another to commit such an offence? Yes  No

\*\* Please tick "Yes" if you have received any sentence, even if the sentence was suspended.

If you answered "Yes" to any of the above questions, please provide relevant details.

"I hereby declare that the statement given above is true and correct. I understand that immigration status and period of stay to be granted are decided by the Japanese immigration authorities upon my arrival. I understand that possession of a visa does not entitle the bearer to enter Japan upon arrival at port of entry if he or she is found inadmissible."

"I hereby consent to the provision of my personal information (by an accredited travel agent, within its capacity of representing my visa application) to the Japanese embassy/consulate-general and (entrust the agent with) the payment of my visa fee to the Japanese embassy/consulate-general, when such payment is necessary."

Date of application \_\_\_\_\_ Signature of applicant \_\_\_\_\_  
(Day)/(Month)/(Year)

\* It is not mandatory to complete these items.

Any personal information gathered in this application as well as additional information submitted for the visa application (hereinafter referred to as "Retained Personal Information") will be handled appropriately in accordance with the Act on the Protection of Personal Information Held by Administrative Organs (Act No. 58 of 2003, hereinafter, "the Act"). Retained Personal Information will only be used for the purpose of processing the visa application and to the extent necessary for the purposes stated in Article 8 of the Act.