



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CITY SCHOOLS-TAGBILARAN
City of Tagbilaran



December 4, 2017

DIVISION MEMORANDUM
No. 77 s. 2017

CONDUCT OF YEAR END ASSESSMENT FOR CY 2017

TO: All Division Non-Teaching Personnel
All Others Concerned

1. This office announces the conduct of Year End Assessment for CY 2017 and Christmas Party which is scheduled on December 14-15, 2017 at Bohol Bee Farm, Dao, Dauis, Bohol
2. Participants to this activity are the Non-Teaching Personnel of this Division. Each section is requested to prepare the Accomplishment Report and to be presented during the Assessment.
3. Attached is the Working Committees of the said activity.
4. Immediate dissemination of this Memorandum is desired.


VIRGINIA C. ZAPANTA Ed.D., CESO V
Schools Division Superintendent 

**YEAR END ASSESSMENT
WORKING COMMITTEES
December 14-15, 2017
BOHOL BEE FARM RESORT**

Overall Chair: Dr. Virginia C. Zapanta

Co-Chairs: Dr. Marcelo K. Palispis
Dr. Elisea De la Torre
Dr. Beatriz C. Luga

Venue: Engr. Junicel T. Mancha

Proposal: Dr. Filomena C. Tanggaan

Registration: Ms. Jennifer Sarigumba

Program: Dr. Aquilino T. Milar Jr.
Dr. Aurelia A. Clamonte
Mrs. Liza E. Maquiling

Transportation: Mr. Lucio Epe
Mr. Bernie Taguisa

Parlor Games Mrs. Erlinda Puagang
All Single Ladies

Prizes: Mrs. Marife C. Rallos
Ms. Margie Tejano
Mr. Bernie Taguisa
Mr. Ian Sumaylo

Certificates: Engr. Junicel T. Mancha

Finance: Mrs. Michele T. Sagaral
Mrs. Jullie Ann Kristie A. Redillas

Documentation: Ms. Emily P. Loquias
Ms. Monelle Ruiz

Exchanging Gift: Ms. Bing Escolano
Ms. Tonet Oguis

Officers of the Day: Mr. Jovenal B. Cagas
Ms. Melody Gutierrez

Resource Manager: Dr. Filomena C. Tanggaan
Ms. Retchel Sumampong