

Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF CITY SCHOOLS-TAGBILARAN**  
Tagbilaran City

**DIVISION MEMORANDUM**

No. 74 s. 2017

**NOVEMBER 7, 2017**

**DIVISION STAKEHOLDERS' SUMMIT FOR SHS IMMERSION**

**To : ASDS, CHIEFS, EPS, PSDS/DIV. SHS FOCAL PERSON  
SENIOR HIGH SCHOOL HEADS/ ADMINISTRATORS (Public & Private)  
SCHOOLS IMMERSION FOCAL PERSONS  
CONCERNED PERSONNEL**

1. This Office will conduct a one (1) day Stakeholders' Summit in preparation for the SHS students Immersion program for this 2<sup>nd</sup> Semester on November 29, 2017 at Bohol Tropics Resort, Tagbilaran city. This is a whole day activity that aims to capacitate and establish strong partnership among stakeholders for the smooth implementation of the SHS immersion program. The participants to this activity are the following:

- a. Division personnel ( ASDS, Chiefs of the different Units, EPS,)
- b. Public & Private Senior High School Principals, Asst. Principals, OIC/Administrators
- c. Public & Private School Senior High Focal Persons
- d. Public & Private School SH Immersion Focal Persons
- e. Public & Private PTA President of the SHS
- f. Stakeholders (both GOs, Non-GOs ), partner-industries from the public schools only

2. A registration fee of FIVE HUNDRED FIFTY PESOS (P550.00) is charged per participant to cover 2 snacks and 1 meal. Public Senior High School participants may charge their registration fee to school MOOE or other school funds, while private Senior High School participants may charge registration to school funds. The registration fee of the Division office personnel, invited guests, stakeholders shall be charged to HRTD funds. All other expenses relevant to the activity shall likewise be charged to HRTD funds.

3. Immediate and wide dissemination of this Memorandum is desired.

  
VIRGINIA C. ZAPANTA, Ed.D CESO V  
Schools Division Superintendent 