



Republic of the Philippines
Department of Education
Central Visayas, Region VII
Province of Bohol
DIVISION OF CITY SCHOOLS
Tagbilaran City



MEMORANDUM

TO : DR. MARCELO K. PALISPIS
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DR. BEATRIZ C. LUGA
ENGR. JUNICEL MANCHA
JOCELYN P. CUTIN
DOLORES DAHAB

FROM : VIRGINIA C. ZAPANTA, Ed. D., CESO V
Schools Division Superintendent

SUBJECT : Ocular Visit and Inspection for CVIRAA 2016

Date : January 11, 2016

You are hereby directed to conduct an ocular visit and inspection to the CVIRAA billeting quarter at Pitalo, San Fernando, Cebu on January 12 – 13, 2016, inclusive of travel time.

This serves as travel order. Traveling and other incidental expenses will be charged to school/ division MOOE subject to the usual accounting and auditing rules and regulations.

For your information and compliance.


VIRGINIA C. ZAPANTA, Ed.D., CESO V
Schools Division Superintendent 

Educating for a Strong Republic

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