



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
TAGBILARAN CITY SCHOOLS DIVISION
City of Tagbilaran



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MEMORANDUM

TO :MR. MELCHOR DANIEL JR.
MR. VOLTAIRE GONZALES
MR. OLIVER ARCILLAS

FROM :DR. VIRGINIA C. ZAPANTA, CESO V
Schools Division Superintendent

SUBJECT :DRR CONTINGENCY PLANNING WORKSHOP
ADDITIONAL PARTICIPANTS

DATE :April 7, 2016

1. As per letter dated April 4, 2016 of World Vision Development Foundation, Inc. Humanitarian Partnership Program with DepEd, Tagbilaran City relative to the DRR Contingency Planning Workshop on April 11-14, 2016 at Bohol Bee Farm, Dao, Dausi, Bohol, the additional participants to the said planning workshop are identified, namely:
 - a. MR. MELCHOR DANIEL JR. (TCSHS)
 - b. MR. VOLTAIRE GONZALES (DCPNHS)
 - c. MR. OLIVER ARCILLAS (Booy South ES)
2. The WVDF shall take responsibility for the costs of meals and lodging expenses of the participants throughout the training. Meals and land transportation expenses en route to the training venue and in going back to

the participant's area of assignment shall be borne by the sending school as counterpart for this event.

3. For your information, guidance and strict compliance.


VIRGINIA C. ZAPANTA, Ed.D, CESO V
Schools Division Superintendent 

April 4, 2015

DR. VIRGINIA C. ZAPANTA Ed. D, CESO V

City Schools Division Superintendent
Department of Education
Division of Tagbilaran
2/F Old City Hall Building, Tagbilaran City

Making LBC Express
DEPARTMENT OF EDUCATION
TAGBILARAN CITY SCHOOLS DIVISION

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BY: Jan TIME: 3:28AM
DATE: 4/6/16 CTR #: _____

Dear Dr. Zapanta:

Greetings!


I would like to invite the following DRRM focal persons to attend the Contingency Planning Workshop on April 11-14, 2016 at Bohol Bee Farm, Dao, Dauis, Panglao. These were also our participants of the previous training we have conducted we hope to continue their learning and apply to their respective schools and can draft a Contingency Plan for the Division of Tagbilaran. Your permission is appreciated.

1. Jenelou Israel
2. Roel Namocatcat
3. Voltaire Gonzales
4. Melchor Daniel, Jr
5. Oliver Arcillas

WVDF shall take responsibility for the costs of meals and lodging expenses of the participants throughout the training. Meals and ground transportation expenses en route to the training venue and in going back to the participants' area of assignment shall be borne by the sending division as counterpart for this event. Please feel free to contact Florabel Labor the DRR Specialist of Visayas with her contact number 09209691675, florabel_labor@wvi.org (email address) for details of venue and program.

Thank you and God bless!

Respectfully yours,


FLORABEL T. LABOR
DRR Specialist-Visayas
09209691675
florabel_labor@wvi.org