

Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS-TAGBILARAN  
Tagbilaran City

DIVISION MEMORANDUM

TO : ALL PUBLIC SECONDARY SCHOOL HEADS  
2016 DIV. STEP COMMITTEE CHAIRS  
CONTEST ADMINISTRATORS & COORDINATORS  
PUBLIC TEACHER-COACHES OF DIFFERENT SKILLS  
CONCERNED PERSONNEL

FROM : DR. VIRGINIA C. ZAPANTA, CESO V  
Schools Division Superintendent

SUBJECT: DIVISION & REGIONAL STEP EVALUATION & COMMITTE PLANNING FOR CVIRAA

DATE : JANUARY 11, 2017

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1. This office will schedule an evaluation for the last 2016 Division & Regional STEP Competitions held in Tagbilaran City and Danao City last month of December and Committee Planning for 2017 CVIRAA in Naga City. This activity will be done in DCPNHS library on Thursday, January 12, 2017 at 8:30 in the morning. This is indispensable endeavor for the next hosting and participation, so everyone is expected to be present and cooperate.
2. School Heads are instructed to arrange the affected classes not to prejudice the welfare of the students.
3. For your guidance and compliance.

  
VIRGINIA C. ZAPANTA, Ed.D, CESO V  
Schools Division Superintendent