



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF CITY SCHOOLS – TAGBILARAN CITY**  
City of Tagbilaran



October 3, 2017

**DIVISION MEMORANDUM**

No. 027, s. 2017

**To: Education Program Supervisors  
School Heads of Elementary Public Schools  
Others Concerned**

**EsP5 DLP/DLL Writeshop**

1. This Office announces the conduct of DLP/DLL Writeshop on October 12-13, 2017 which will be attended by 2 EsP5 teachers from each Public Elementary School in this Division.
2. At the end of the writeshop the participants are expected to:
  - a. Justify the importance of lesson planning as fundamental to the delivery of teaching and learning in schools;
  - b. Identify the similarities of and differences between a detailed lesson plan and a daily lesson log;
  - c. Explain the elements and parts of a daily lesson log and detailed lesson plan
  - d. Craft KSAV objectives
3. Participants are required to bring the ff.: laptop, CG in EsP5, Competency Matrix in EsP5 and Lesson Plans (commercial or downloaded from the portal)
4. Expenses for food and materials will be charged against HRTD Funds of the Division while travelling expenses will be charged against School MOOE subject to usual accounting and auditing rules and regulations.
5. For your guidance and immediate dissemination.

  
**VIRGINIA C. ZAPANTA, Ed.D., CESO V**  
Schools Division Superintendent

