



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS – TAGBILARAN  
City of Tagbilaran



September 8, 2017

DIVISION MEMORANDUM

No. 563 s. 2017

**DIVISION EXECUTIVE CONFERENCE**

TO: All Chiefs, Education Program Supervisors, School Administrators,  
Principals of Public Elementary and Secondary Schools  
And All Others Concerned

1. DepEd Tagbilaran City Division is announcing the conduct of **City Division Executive Conference on Monday, September 18, 2017, 8:00a.m. -5:00 p.m. @ JJs Seafood Village, K of C, Tagbilaran City.**
2. A registration fee of Three Hundred Fifty Pesos (P350.00) is collected to defray expenses for the meal and two snacks chargeable against MOOE funds subject to the usual accounting and auditing rules.
3. Pre-registration is done at the Division Office, through Mrs. Marife Rallos, the cashier.

Please be guided by the following agenda:

- \* SDS Message/ Points - Dr. Virginia C. Zapanta
- \* ASDS Time - Dr. Marcelo K. Palispis
- \* Update on SHS Implementation/DRRM - Mr. Jovenal Cagas
- \* Physical Facilities, Equipment, LRMSD Matters – Engr. Junecil Mancha, PO II
- \* Financial Matters- Mrs. Michelle T. Sagara, Chief Finance Section
- \* TIP Update/Others – Dr. De La Torre/Educ. Program Supervisors
- \* PSDS Points /Teachers’ Cooperative Matter- Mrs. Aurelia A. Clamonte
- \* BEST-STEP-UP, Scholarship Program, WTD,NTM, ITD, T.A. Process-Dr. Beatriz B. Luga, SGOD Chief
- \* CID Chief’s Points/EPSS’ Points
- \* International Coastal Clean-Up- Mr. Alberto Lacang
- \* Health Matters- Mr. Nicasio Degamo, School Nurse
- \* E-MEA Process - Dr. Aquilino Milar- EPS-II
- \* ICT Education Summit- Engr. Jose Marinas III
- \* E-LIS Orientation Workshop - Mr. Artemio B. Alo - P.O. 3
- \* SBM/SIP, School to School Partnership Updates- Mrs. Liza E. Maquiling- P.O. 2
- \* Research Outputs of MTs- reminder overdue -Mrs. Filomena C. Tanggaan- SEPS
- \* TVL, Coop-Sponsored Organic Farming for Coop Members- Mr. Joseph Barrete, EPS TVL

4. Immediate and wide dissemination of this memorandum is highly needed.

  
**VIRGINIA C. ZAPANTA, Ed.D., CESO V**  
Schools Division Superintendent

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