



July 19, 2017

DIVISION MEMORANDUM

No. 428 s of 2017

RANKING OF TEACHING-RELATED AND NON-TEACHING POSITIONS

TO: All School Heads
Applicants
Others Concerned

1. This Office hereby announces the ranking for vacant Teaching-Related and Non-Teaching positions. Kindly refer to the herein information to wit;

POSITION TITLE & SALARY GRADE	EDUCATION REQUIREMENTS	EXPERIENCE REQUIREMENTS	TRAINING REQUIREMENTS	ELIGIBILITY REQUIREMENTS	NO. OF VACANCY
Medical Officer III [SG 21]	Doctor of Medicine	1 year of relevant experience	4 hours of relevant training	RA 1080 (Doctor of Medicine)	1
Assistant Secondary School Principal II (Senior High School) [SG 19]	Bachelor's degree in Education or its equivalent with a major and minor, or Bachelor's degree in Arts and Sciences with at least 18 units in professional education	2 years relevant experience	8 hours of relevant training	RA 1080/NQESH	1
Senior Education Program Specialist (Human Resource & Development & Planning) [SG 19]	Bachelor's Degree in Education or its equivalent and completion academic requirements for Master's Degree relevant to the job	2 years of relevant experience in education research, development, implementation or other relevant experience	8 hours or relevant training	PBET; Teacher Career Service (Professional) Appropriate Eligibility for Second Level Position	1
Administrative Officer V (Administrative Division) [SG 18]	Bachelor's Degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional) Second Level Eligibility	1
Dentist II [SG 17]	Doctor of Dental Medicine	1 year of relevant experience	4 hours of relevant training	RA 1080	1

Educating for a Strong Republic

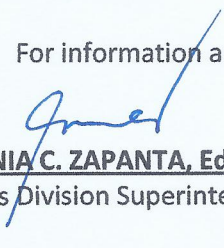
Tel No. (038) 411-3297; (038) 235-6239; Telefax (038) 501-9449

Email Address: citydivision@yahoo.com

Education Program Specialist II (Human Resource & Development & Planning) [SG 16]	Bachelor's Degree in Education or its equivalent	2 years' experience in education research, development, implementation or other relevant experience	4 hours of relevant training	PBET/LET Teacher Career Service (Professional) Appropriate eligibility for Second Level Position	1
Nurse II (Senior High School-1) (Elementary-2) [SG 15]	Bachelor of Science in Nursing	1 year of relevant experience	4 hours of relevant training	RA 1080	3
Guidance Counselor (Senior High School) [SG 12]	Bachelor's degree in Psychology/Behavioral Science or relevant degree in Education, including or supplemented by 9 units in Guidance and Counseling	1 year of relevant experience	4 hours of relevant training	RA 1080 (Professional) Second Level Eligibility	5
Administrative Officer I [SG 10]	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	1
Project Development Officer I [SG 11]	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional) Second Level Eligibility	1
Administrative Aide VI [SG 6]	Completion of 2 years studies in college	None required	None required	Career Service (Sub-Professional) First Level Eligibility	2
Administrative Aide III (Clerk I) [SG 3]	Completion of 2 years studies in college	None Required	None required	Career Service Sub-Professional	2
Administrative Aide IV (Driver) [SG 4]	High School Graduate	None required	None required	MC11, s96-Cat III	1
Security Guard I [SG 3]	High School Graduate	None required	None required	MC11, s96-Cat III	1

2. Kindly submit your pertinent documents for application not later than **August 1, 2017**, to the Schools Division Office. For additional information, kindly refer to DepEd Order No. 19, s. 2016, DepEd Order No. 66, s. 2007 and DepEd Order No. 42, s 2007.

3. For information and guidance.


VIRGINIA C. ZAPANTA, Ed.D., CESO V
Schools Division Superintendent

Educating for a Strong Republic

Tel No. (038) 411-3297; (038) 235-6239; Telefax (038) 501-9449

Email Address: citydivision@yahoo.com