



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF TAGBILARAN CITY
City of Tagbilaran



May 22, 2017

DIVISION MEMORANDUM
NO. 247, s. 2017

OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF RAMADAN

TO: All Division Chiefs, Education Program Supervisors
Public Schools District Supervisor
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. Per DepEd Memorandum No. 92, s. 2017 entitled **“Office Hours for Muslims During the Month of Ramadan”** dated May 10, 2017 this Office hereby announces to the field the changes in the Office Hours for Muslims during the Month of Ramadan as provided for.
2. For strict adherence to that policy, please find attached Memorandum for your perusal.
3. Immediate dissemination is highly expected.


VIRGINIA C. ZAPANTA, Ed.D. , CESO V
Schools Division Superintendent

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REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM

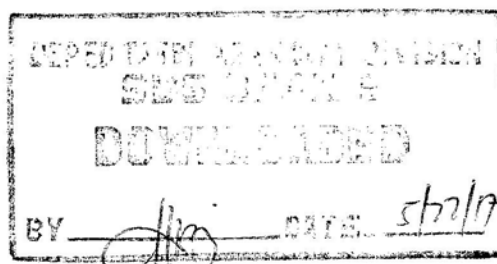
No. 0346, s. 2017

MAY 19 2017

Office Hours for Muslims during the Month of Ramadan

**TO: All Schools Division Superintendents/OICs
All Others Concerned**

1. For the information and guidance of all concerned, enclosed is DepEd Memorandum No. 92, s. 2017, regarding the Office Hours for Muslims during the Month of Ramadan on May 27, 2017 to June 25, 2017.
2. Attention is invited to paragraphs 2 and 3 of the said Memorandum, relative to the schedule of office hours for all Filipino Muslims in this region.
3. A copy of the said Memorandum is herewith attached for further reference.
4. Immediate dissemination of this Memorandum is enjoined.



Juliet A. Jeruta
JULIET A. JERUTA
Director III
OIC-Regional Director

RD
ARV

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

“ EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat ”



Republic of the Philippines
Department of Education

10 MAY 2017

DepEd MEMORANDUM
No. **92**, s. 2017

OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF RAMADAN


To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
All Others Concerned

1. The Department of Education (DepEd) respects the rights of all Filipino Muslims to observe the *Ramadan* by fasting from **May 27, 2017 to June 25, 2017**.

2. Having adopted a *flexible time* for all its employees since 1998, this Department shall allow Filipino Muslims who are fasting while working, whether in the central office or in local/field offices nationwide, to start rendering their services **between 7:00 a.m. and 9:00 a.m., but not later than 9:00 a.m.** until such time when they complete the eight working hours without a.m., noon or p.m. breaks which is equivalent to two hours daily during weekdays. This is to ensure continuous, prompt and efficient delivery of public services in basic education.

3. In previous years, all Filipino Muslims who were working in local or national government offices outside the autonomous regions nationwide, and who were fasting during the month of *Ramadan* rendered their services from 8:00 a.m. to 12:00 noon and from 1:00 p.m. to 5:00 p.m. as their official time. However, the said official time was modified from 7:30 a.m. to 3:30 p.m. without noon break. The difference of two hours is not counted as *undertime* by the Civil Service Commission (CSC) under Paragraph 2 of its Resolution No. 81-1277 dated November 13, 1981, pursuant to Sections 2 and 5 of Presidential Decree No. 291 dated September 12, 1973, as amended by Presidential Decree No. 322 dated October 26, 1973.

4. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. MUYOT
Undersecretary
Officer-in-Charge

References:

DepEd Memorandum No. 87, s. 2016
Office Order dated April 4, 1998

To be indicated in the Perpetual Index under the following subjects:

CELEBRATIONS AND FESTIVALS
EMPLOYEES
OFFICIALS
SERVICE