

Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS-TAGBILARAN  
Tagbilaran City

DIVISION MEMORANDUM  
No. 273, s. 2017

May 10, 2017

ONE (1) DAY UPGRADING ICT SKILLS SEMINAR-WORKSHOP FOR TEACHERS

To: ASDS, CHIEFS, EPS  
PUBLIC ELEMENTARY SCHOOL HEADS  
ALL CONCERNED PERSONNEL

1. The Dep-Ed Tagbilaran City in collaboration with Microsoft Educational Ambassador will conduct a one (1) day Seminar-Workshop on Information Communication Technology (ICT) on May 22 - 27, 2017 at Dr. C Putong NHS Computer Laboratory. This activity aims to:

- a. Capacitate all teachers handling ICT.
- b. Acquire knowledge on communicating and collaborating online through audio, video conferencing and e-group as teaching strategy.
- c. Use ICT as a tool to share learnings to the pupils and teachers.
- d. answer the big demand of teachers to be trained in ICT.


2. Participants to this seminar-workshop are all Grade Four to Grade Six teachers. Below is the schedule and grouping of participants:

DATE	PARTICIPANTS
May 22, 2017	All Grade Six Teachers from Tagb. South
May 23, 2017	All Grade Six Teachers from Tagb. North
May 24, 2017	All Grade Five Teachers from Tagb. South
May 25, 2017	All Grade Five Teachers from Tagb. North
May 26, 2017	All Grade Four Teachers from Tagb. South
May 27, 2017	All Grade Four Teachers from Tagb. North

3. There is no registration fee; moreover, participants will receive a Certificate of Recognition/Participation from the Microsoft Philippines. They will be given also a one (1) day Service Credit for their whole day attendance.

4. Expenses relative to the participants travel and food can be charged against school MOOE or any local funds subject for usual accounting rules and regulations.

5. Wide and immediate dissemination of this Memorandum is hereby directed.

  
VIRGINIA C. ZAPANTA, Ed.D, CESO V  
Schools Division Superintendent