



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF CITY SCHOOLS-TAGBILARAN**  
City of Tagbilaran



April 21, 2016

DIVISION MEMORANDUM  
No. 194 s. 2016

**REITERATION OF THE MECHANICS AND SUBMISSION FLOW OF RPMS AND THE  
SUBSEQUENT 2016 TRACKING**

To: Division Chiefs (CID, SGOD)  
Education Program Supervisors, PSDS  
Elementary and Secondary School Heads  
All Teachers  
Others Concerned

1. Attached is Regional Memorandum No. 0244 s. 2016, re: Reiteration of the Mechanics and Submission Flow of RPMS and the Subsequent 2016 Tracking which needs appropriate action.
2. Please see attached sheet for more details.
3. For information, guidance and compliance

  
**VIRGINIA C. ZAPANTA, Ed.D., CESO V**  
Schools Division Superintendent 