



February 20, 2017

Division Memorandum
 No. 080, s. 2017

**DIVISION WORKSHOP ON THE INTENSIFICATION OF
 TECHNICAL ASSISTANCE (TA) DELIVERY AND CRAFTING OF
 DIVISION TA PLAN FOR 2017**

To: SGOD & CID Chiefs
 Division Field Technical Assistance Coordinator (DFTAT)
 Public Schools District Supervisor
 Education Program Supervisors, Division Subject Area Coordinators & Specialists
 Senior High School Coordinating Principals
 All concerned

1. Pursuant to the Regional Memorandum 86 series of 2017, relative to the DepEd RAT Implementation Program, a 3-Day Workshop on the Intensification of TA Delivery and Crafting of Division TA Plan for 2017 will be held on February 21-23, 2017 at Reyna's Haven and Garden, Calceta Street, Tagbilaran City will be conducted.
2. The said workshop focuses on the following objectives:
 - a. Discuss the caring capacity of Division FTATs in providing timely, relevant, and data-driven technical assistance to schools;
 - b. Revisit the Technical Assistance (TA) mechanism;
 - c. Assess the current TA delivery process;
 - d. Share best practices;
 - e. Craft Division TA Plan for 2017; and
 - f. Express confidence in providing technical assistance to the school's divisions for greater impact.
3. Participants of the said workshop are the following:


Particulars	School Head
Dr. Cecilio Putong NHS	Virgilia Omictin, Nilo Sendrijas, Maureen Castaño & Melchor Daniel, Jr.
Manga NHS	Grace Marie Campos and Arsenio Geñoso
Mansasa NHS	Justino Canda and Alberto Tibod, Jr.
Cogon HS Evening	Dolores Dahab, Crestita Batingal & Lemuel Barol
Tagbilaran City Science HS	Corazon Samuya
Division Office	SDS, ASDS, SGOD & CID Chiefs, Division Field Technical Assistance Team (DFTAT), Public Schools District Supervisor, All Education Program Supervisors, Division Subject Coordinators and ALS Education Specialist

4. The Regional Field Technical Assistance Team (RFTATs) will facilitate the said workshop. Hereunder is the Activity Matrix.

Time	Day 1 February 21, 2017	Day 2 February 22, 2017	Day 3 February 23, 2017
8:00 – 9:00 AM	Division Planning Conference	TA Process	Continuation: Workshop: Crafting of Division TA Plan
9:00 – 10:00 AM		Self-Mastery: A Breakthrough for Effective TA Delivery	Presentation and Critiquing of TA Plans
10:00 – 11:30 AM		Becoming a Learning Community	
11:30 – 12:00 NN			
12:00-1:00 PM	LUNCH BREAK		
1:00-2:00 PM	Opening Program Overview of the Workshop	Input: Elements of TA Planning	Refinement of TA Plans
2:00-2:15 PM	Presentation of the Division Best Practices on TA Provision	Workshop: Crafting of Division TA Plan	
2:15 – 5:00 PM	Presentation of Division CIGPs requiring intensive TA based on MEA Results		Submission of TA Plans
			Closing Program Home Sweet Home

5. Expenses to relative to the conduct of the said TA Workshop will be charged against Division MOOE funds subject to the usual accounting and auditing rules and regulations.

6. Immediate dissemination and compliance of this memorandum is desired.


VIRGINIA C. ZAPANTA, Ed.D., CESO V
 Schools Division Superintendent *bc*