



Republic of the Philippines
Department of Education
Region VII, Central Visayas
TAGBILARAN CITY SCHOOLS DIVISION
City of Tagbilaran



Division Memorandum
No. 030, s. 2017

January 17, 2017

CVIRAA 2017 EXECUTIVE & WORKING COMMITTEES

EXECUTIVE COMMITTEE

Honorary Chairman: HON. JOHN GEESNELL "BABA" L. YAP II, City Mayor
Co-Chairman: DR. VIRGINIA C. ZAPANTA, CESO V
Members: Hon. Leonides L. Borja, City Administrator
Hon. Jonas R. Cacho, Chair Education Committee
Mr. Gilbert Trajano, City Treasurer
Rev. Efren Ortiz, Federated PTA President

WORKING COMMITTEES

1. In relation to the coming CVIRAA 2017 on February 12-17, 2017 in the City of Naga, Cebu. Listed hereunder are the Working Committees assigned to such activity.

Committee	Chairman/Co-Chairman	Members	
Over-all Chairman	Virginia C. Zapanta, Ed.D., CESO V	Marcelo K. Palispis, Ed.D. - Co-chair	
Sports Coordinators	Alberto A. Lacang	Jovenal Cagas	Lucio M. Epe
Finance/Distribution of Uniforms	Marife C. Rallos	Ananias Sumaylo Rosale Tambis Jay Polo	Bernadito Taguisa Marilou Bedrijo Arman Quijada
Liquidation Review	Marilyn Gotiay	Jennifer Sarigumba Maria Flores Veloso	Retchel Sumampong Antonette Oguis
Supplies/Inventory	Aurelia A. Clamonte Ma. Elena Bacus	Aljon Fronteras Pepito Wenceslao	Margarita Tejano
Marketing/Purchasing	Juanita C. Lafuente	Victor Boniel Julius Quilaro Engelberto Requillo	Jocelyn Cutin Claudine Ciño Lilibeth Igang
Food/Kitchen	Erlinda Puagang Zita Yana	Marilou Pondoc Beverly Joy Cuajao Daylene Dano Emelia Manatad Josephine Moreno Ariston Sausa Erick Dos Pueblos	Edsel Lodonia Mark Omos Elena Castro Alex Tiongeo Nestor Luminarias Patricio Morales Araceli Felices
Food Service	Maria Chona Roxas Maria Rachel Omasas	Estrella Calalin Concepcion Gallentes Maria Flor Getigan Proserpina Doroy	Mary Lou Bulosa Genelli Calipes Jeffrey Rano Dominic Dela Cruz
Food Packing & Delivery of Snacks & Lunch	Elisa Geagonia Lorelie Anore	Helen Chatto Asnawi Matua	Dioscora Sayon Jean Son

		Florabel Jawel Samsudin Sarip Zenaida Amonsot	Maricel Diacamos Juelyn Misa Raquel Arabaca
Visitors' Mess Hall	Rosario Aquino	Laura Asas Cristine Zamora	Emily Loquias Michelle Pilayre
Sanitation/Cleanliness	Dr. Nenita Incog	Sandra Fortich Maurene Castaño Lemuel Barol Junrell Daleon Ma. Cecilia Borja Jocelyn Caday	Susana Cartagenas Maria Luna Janet Pateño Cherry Maratas Fe Refamonte
Decoration/Beautification/ Law-oy Garden	Conception Tubal Joseph Barrete	Maria Paz Achas Eser Torralba Celeste Dumas Pablita Cabarles Marcelino Pelin	Edwin Dantes Lanie Gutas Neil Migriño Dennis Galope Jered Labus
Medical	Dr. Janet Butalid Dr. Apollo John Bernaldes, MD	Nicasio Degamo Melany Buntag	Dulce Alma Lopos 2 City Health Nurses
Transportaion	Lucio Epe Bernadito Taguisa	Samsudin Sarip Joan Lao Jessah May Catacutan	Asnawi Matua Magnolia Pancho
Physical Facilities/After Care	Engr. Junicel Mancha Engr. Jose Mariñas III	Engr. Louine Indanao Hired Mason Plumber	Beatriz Lyn Toregoza Carpenters Electrician
Credentials Committee	Corazon Samuya	Crestita Batingal Maria Flor Getigan Proserpina Doroy Ma. Antonette Dugang Evangeline Canda	Eufe Rhoda Galon Dulce Alma Lopos Maureen Castaño Alberto Tibod
Documetation	Engr. Jose Mariñas III	Julie Ann Kristy Redillas Emily Loquias	Liza Maquiling
Media/Communication	Dr. Aquilino Milar Jr.	Melchor Daniel	
Spiritual	Clementina Gamil	Pastor Noel Recitas	Rizalina Peligro
Hataw/ Socials	Emily Loquias	Butch Bernas Jovel Martinez	Hilario Aparre Benjamin Dumagan
Security/Attendance	Pablo Acain	Julius Lupot Carmelo Echavez Eubert Karaan	Helandro Aparre Neil Opaco Paul Castro
Discipline/Quarter Master	Ruel Namocatcat Nilo Sendrijas	Renato Paña Dolores Dahab	Grace Marie Campos Eufe Rhoda Galon
Monitoring & Evaluation Task Force	Dr. Marcelo K. Palispis Dr. Beatriz C. Luga Dr. Elisea G. De La Torre	Alberto A. Lacang Jovenal Cagas Carmelo Resane	Lucio Epe Frank Echalico

Note: Liquidation should be done by the person/committee incurring the expenses for a specific transaction/ disbursement. The same must be submitted to the Liquidation Review Committee within 24 hours from receipt of the money.

2. All those who cannot abide by this assignment for a reasonable cause are advised to officially inform the Office thru written communication on or before January 23, 2017.

3. For guidance and compliance.


VIRGINIA C. ZAPANTA, Ed.D., CESO V
 Schools Division Superintendent 