



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF TAGBILARAN CITY  
City of Tagbilaran



January 11, 2017

DIVISION MEMORANDUM  
NO. 021, s. 2016

**UTILIZATION OF SUPPORT FUND ADOPT-A-SCHOOL PROGRAM**

TO: All Division Chiefs, Education Program Supervisors  
Public Schools District Supervisor  
Public Elementary School and Secondary School Principals  
All Others Concerned

1. Pursuant to DepEd Memorandum No. 6, s. 2016 dated January 9, 2017 entitled “**Utilization of Support Fund for Adopt-A-School Program**”, this Office encourages continuous support of public and private entities to provide additional resources that will enhance the learning environment and expand access to quality education in public schools.
2. In this connection, this Office affirms that the National Office has been providing financial support since 2009 for sustainability and scale partnership initiatives under the Adopt-A-School Program at the division and levels.
3. Please read enclosures for complete details and more updates.
4. Immediate and wide dissemination is highly needed.

  
**VIRGINIA C. ZAPANTA, Ed.D., CESO V**  
Schools Division Superintendent *bcu*



Republic of the Philippines  
**Department of Education**

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09 JAN 2017

DepEd MEMORANDUM  
No. **6**, s. 2016

**UTILIZATION OF SUPPORT FUNDS FOR ADOPT-A-SCHOOL PROGRAM**

To: Regional Directors  
Schools Division Superintendents  
All Other Concerned

1. The Department of Education (DepEd), through the External Partnerships Service-Private Sector Partnerships Unit-Adopt-a-School Program (EPS-PSPU-ASP), continuously engages the support of public and private entities to provide additional resources that will enhance the learning environment and expand access to quality education in public schools.
2. DepEd has been providing financial subsidy or Support Fund since 2009 to sustain and scale up partnership initiatives under the ASP at the regional and schools division levels.
3. This year the support funds amounting to **One Hundred Twenty Thousand Pesos (P 120,000.00)** for the regional offices, and **Sixty-Five Thousand Pesos (P 65,000.00)** for the schools division offices shall be downloaded through Sub-Allotment Release Order (Sub-ARO) issuance. The list of implementing regional and schools division offices, each with a corresponding allocation, is contained in Enclosure Nos. 1 and 2.
4. The downloaded support funds shall be used for the following purposes:
  - a. Orientation of school heads on ASP and Private Sector Partnerships Guidelines;
  - b. *Brigada Eskwela* monitoring and evaluation activities;
  - c. *Brigada Eskwela* Awards Program at the schools division and regional levels;
  - d. Stakeholder's Forum and Partnership Appreciation Program at the schools division and regional levels;
  - e. Partnership building and planning activities at the schools division and regional levels; and
  - f. Other activities related to partnerships and external linkages.
5. The following objects of expenditure shall **not be allowed** under the subsidy:
  - a. Personal Services such as salaries, overtime pay and honoraria;
  - b. Operational Expenses such as utilities (water, electricity, internet connectivity, among others) funded from the regular Maintenance and Other Operating Expenses (MOOE); and
  - c. Capital Outlay, such as purchase of equipment and gadgets.

6. The Physical and Financial Accomplishment Report, which reflects the activities undertaken throughout the year, shall be submitted to **External Partnerships Services (EPS)**, Ground Floor, Teodora Alonzo Building, Department of Education (DepEd) Central Office, DepEd Complex, Meralco Avenue, Pasig City. The format of the said report is provided in Enclosure No. 3.

7. The submission of budget utilization or liquidation report for Fiscal Year 2016 to regions and Central Office is stated until last week of January. Letter of intent to utilize the unspent funds shall be submitted together with the report of utilization.

8. Non-compliance may result in the suspension of the financial subsidy.

9. Immediate dissemination of this Memorandum is desired.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Encls.:

As stated

Reference:

DepEd Order No. 35, s. 2015

To be indicated in the Perpetual Index  
under the following subjects:

ALLOCATION  
FUNDS  
PARTNERSHIPS  
PROGRAMS  
REPORTS

(Enclosure No. 1 to DepEd Memorandum No. 6, s. 2017)

**DEPARTMENT OF EDUCATION  
ADOPT-A-SCHOOL PROGRAM**

**LIST OF IMPLEMENTING REGIONS AND DIVISIONS TO RECEIVE ADDITIONAL FINANCIAL  
SUBSIDY FOR FY 2016**

	<b>Region</b>	<b>No. of Division</b>	<b>PROGRAM SUPPORT FUND</b>
1	Region I	14	1,030,000.00
2	Region II	9	705,000.00
3	Region III	20	1,420,000.00
4	Region IVA	19	1,355,000.00
5	Region IVB	7	575,000.00
6	Region V	13	965,000.00
7	Region VI	8	640,000.00
8	Region VII	13	965,000.00
9	Region VIII	13	965,000.00
10	Region IX	8	640,000.00
11	Region X	14	1,030,000.00
12	Region XI	10	770,000.00
13	Region XII	9	705,000.00
14	Region XIII-CARAGA Administrative Region	12	900,000.00
15	Cordillera Administrative Region	8	640,000.00
16	National Capital Region	16	1,160,000.00
17	Negros Island Region	16	1,160,000.00
	<b>TOTAL</b>	<b>209</b>	<b>15,625,000.00</b>

(Enclosure No. 2 to DepEd Memorandum No. 6, s. 2017)

**DEPARTMENT OF EDUCATION**

**ADOPT-A-SCHOOL PROGRAM**

**LIST OF IMPLEMENTING REGIONS AND DIVISIONS TO RECEIVE ADDITIONAL FINANCIAL SUBSIDY FOR FY 2016**

REGION/DIVISIONS		PROGRAM SUPPORT FUND		
		Usual Support Fund	Additional Support Fund	Total Support Fund
Regional Office - I		100,000.00	20,000.00	120,000.00
1	Alaminos City	50,000.00	15,000.00	65,000.00
2	Candon City	50,000.00	15,000.00	65,000.00
3	Dagupan City	50,000.00	15,000.00	65,000.00
4	Ilocos Norte	50,000.00	15,000.00	65,000.00
5	Ilocos Sur	50,000.00	15,000.00	65,000.00
6	La Union	50,000.00	15,000.00	65,000.00
7	Laoag City	50,000.00	15,000.00	65,000.00
8	Pangasinan I	50,000.00	15,000.00	65,000.00
9	Pangasinan II	50,000.00	15,000.00	65,000.00
10	San Carlos City	50,000.00	15,000.00	65,000.00
11	San Fernando City	50,000.00	15,000.00	65,000.00
12	Urduyeta City	50,000.00	15,000.00	65,000.00
13	Vigan City	50,000.00	15,000.00	65,000.00
14	Batac City	50,000.00	15,000.00	65,000.00
<b>SUB-TOTAL</b>		<b>800,000.00</b>	<b>230,000.00</b>	<b>1,030,000.00</b>
Regional Office - II		100,000.00	20,000.00	120,000.00
1	Batanes	50,000.00	15,000.00	65,000.00
2	Cagayan	50,000.00	15,000.00	65,000.00
3	Cauayan City	50,000.00	15,000.00	65,000.00
4	Ilagan City	50,000.00	15,000.00	65,000.00
5	Isabela	50,000.00	15,000.00	65,000.00
6	Nueva Vizcaya	50,000.00	15,000.00	65,000.00
7	Quirino	50,000.00	15,000.00	65,000.00
8	Santiago City	50,000.00	15,000.00	65,000.00
9	Tuguegarao City	50,000.00	15,000.00	65,000.00
<b>SUB-TOTAL</b>		<b>550,000.00</b>	<b>155,000.00</b>	<b>705,000.00</b>
Regional Office - III		100,000.00	20,000.00	120,000.00
1	Angeles City	50,000.00	15,000.00	65,000.00
2	Aurora	50,000.00	15,000.00	65,000.00
3	Balanga City	50,000.00	15,000.00	65,000.00
4	Bataan	50,000.00	15,000.00	65,000.00
5	Bulacan	50,000.00	15,000.00	65,000.00
6	Cabanatuan City	50,000.00	15,000.00	65,000.00
7	City of San Fernando	50,000.00	15,000.00	65,000.00
8	City of San Jose del Monte	50,000.00	15,000.00	65,000.00
9	Gapan City	50,000.00	15,000.00	65,000.00
10	Mabalacat City	50,000.00	15,000.00	65,000.00
11	Malolos City	50,000.00	15,000.00	65,000.00
12	Mecauayan City	50,000.00	15,000.00	65,000.00
13	Nueva Ecija	50,000.00	15,000.00	65,000.00
14	Olongapo City	50,000.00	15,000.00	65,000.00
15	Pampanga	50,000.00	15,000.00	65,000.00

		PROGRAM SUPPORT FUND		
16	San Jose City	50,000.00	15,000.00	65,000.00
17	Science City of Munoz	50,000.00	15,000.00	65,000.00
18	Tarlac City	50,000.00	15,000.00	65,000.00
19	Tarlac Province	50,000.00	15,000.00	65,000.00
20	Zambales	50,000.00	15,000.00	65,000.00
<b>SUB-TOTAL</b>		<b>1,100,000.00</b>	<b>320,000.00</b>	<b>1,420,000.00</b>
Regional Office - IV-A		100,000.00	20,000.00	120,000.00
1	Antipolo City	50,000.00	15,000.00	65,000.00
2	Bacoor City	50,000.00	15,000.00	65,000.00
3	Batangas City	50,000.00	15,000.00	65,000.00
4	Batangas Province	50,000.00	15,000.00	65,000.00
5	Binan City (SF was not released)	-	65,000.00	65,000.00
6	Calamba City	50,000.00	15,000.00	65,000.00
7	Cavite City	50,000.00	15,000.00	65,000.00
8	Cavite Province	50,000.00	15,000.00	65,000.00
9	Dasmariñas City	50,000.00	15,000.00	65,000.00
10	Imus City	50,000.00	15,000.00	65,000.00
11	Laguna	50,000.00	15,000.00	65,000.00
12	Lipa City	50,000.00	15,000.00	65,000.00
13	Lucena City	50,000.00	15,000.00	65,000.00
14	Quezon	50,000.00	15,000.00	65,000.00
15	Rizal	50,000.00	15,000.00	65,000.00
16	San Pablo City	50,000.00	15,000.00	65,000.00
17	Sta. Rosa City	50,000.00	15,000.00	65,000.00
18	Tanauan City	50,000.00	15,000.00	65,000.00
19	Tayabas City	50,000.00	15,000.00	65,000.00
<b>SUB-TOTAL</b>		<b>1,000,000.00</b>	<b>355,000.00</b>	<b>1,355,000.00</b>
Regional Office - IV-B		100,000.00	20,000.00	120,000.00
1	Calapan City	50,000.00	15,000.00	65,000.00
2	Marinduque	50,000.00	15,000.00	65,000.00
3	Occidental Mindoro	50,000.00	15,000.00	65,000.00
4	Oriental Mindoro	50,000.00	15,000.00	65,000.00
5	Palawan	50,000.00	15,000.00	65,000.00
6	Puerto Princesa City	50,000.00	15,000.00	65,000.00
7	Romblon	50,000.00	15,000.00	65,000.00
<b>SUB-TOTAL</b>		<b>450,000.00</b>	<b>125,000.00</b>	<b>575,000.00</b>
Regional Office -V		100,000.00	20,000.00	120,000.00
1	Albay	50,000.00	15,000.00	65,000.00
2	Camarines Norte	50,000.00	15,000.00	65,000.00
3	Camarines Sur	50,000.00	15,000.00	65,000.00
4	Catanduanes	50,000.00	15,000.00	65,000.00
5	Iriga City	50,000.00	15,000.00	65,000.00
6	Legazpi City	50,000.00	15,000.00	65,000.00
7	Ligao City	50,000.00	15,000.00	65,000.00
8	Masbate City	50,000.00	15,000.00	65,000.00
9	Masbate	50,000.00	15,000.00	65,000.00
10	Naga City	50,000.00	15,000.00	65,000.00
11	Sorsogon City	50,000.00	15,000.00	65,000.00
12	Sorsogon	50,000.00	15,000.00	65,000.00
13	Tabaco City	50,000.00	15,000.00	65,000.00
<b>SUB-TOTAL</b>		<b>750,000.00</b>	<b>215,000.00</b>	<b>965,000.00</b>

		PROGRAM SUPPORT FUND		
Regional Office - VI		100,000.00	20,000.00	120,000.00
1	Aklan	50,000.00	15,000.00	65,000.00
2	Antique	50,000.00	15,000.00	65,000.00
3	Capiz	50,000.00	15,000.00	65,000.00
4	Guimaras	50,000.00	15,000.00	65,000.00
5	Iloilo City	50,000.00	15,000.00	65,000.00
6	Iloilo	50,000.00	15,000.00	65,000.00
7	Passi City	50,000.00	15,000.00	65,000.00
8	Roxas City	50,000.00	15,000.00	65,000.00
<b>SUB-TOTAL</b>		<b>500,000.00</b>	<b>140,000.00</b>	<b>640,000.00</b>
Negros Island Region		100,000.00	20,000.00	120,000.00
1	Bacolod City	50,000.00	15,000.00	65,000.00
2	Bago City	50,000.00	15,000.00	65,000.00
3	Cadiz City	50,000.00	15,000.00	65,000.00
4	Escalante City	50,000.00	15,000.00	65,000.00
5	Kabankalan City	50,000.00	15,000.00	65,000.00
6	La Carlota City	50,000.00	15,000.00	65,000.00
7	Negros Occidental	50,000.00	15,000.00	65,000.00
8	Sagay City	50,000.00	15,000.00	65,000.00
9	San Carlos City	50,000.00	15,000.00	65,000.00
10	Silay City	50,000.00	15,000.00	65,000.00
11	Bais City	50,000.00	15,000.00	65,000.00
12	Bayawan City	50,000.00	15,000.00	65,000.00
13	Dumaguete City	50,000.00	15,000.00	65,000.00
14	Guilhulngan City	50,000.00	15,000.00	65,000.00
15	Negros Oriental	50,000.00	15,000.00	65,000.00
16	Tanjay City	50,000.00	15,000.00	65,000.00
<b>SUB-TOTAL</b>		<b>900,000.00</b>	<b>260,000.00</b>	<b>1,160,000.00</b>
Regional Office - VII		100,000.00	20,000.00	120,000.00
1	Bogo City	50,000.00	15,000.00	65,000.00
2	Bohol	50,000.00	15,000.00	65,000.00
3	Carcar City	50,000.00	15,000.00	65,000.00
4	Cebu City	50,000.00	15,000.00	65,000.00
5	Cebu Province	50,000.00	15,000.00	65,000.00
6	City of Naga	50,000.00	15,000.00	65,000.00
7	Danao City	50,000.00	15,000.00	65,000.00
8	Lapu Lapu City	50,000.00	15,000.00	65,000.00
9	Mandaue City	50,000.00	15,000.00	65,000.00
10	Siquijor	50,000.00	15,000.00	65,000.00
11	Tagbilaran City	50,000.00	15,000.00	65,000.00
12	Talisay City	50,000.00	15,000.00	65,000.00
13	Toledo City	50,000.00	15,000.00	65,000.00
<b>SUB-TOTAL</b>		<b>750,000.00</b>	<b>215,000.00</b>	<b>965,000.00</b>
Regional Office - VIII		100,000.00	20,000.00	120,000.00
1	Baybay City	50,000.00	15,000.00	65,000.00
2	Biliran	50,000.00	15,000.00	65,000.00
3	Borongan City	50,000.00	15,000.00	65,000.00
4	Calbayog City	50,000.00	15,000.00	65,000.00
5	Catbalogan City	50,000.00	15,000.00	65,000.00
6	Eastern Samar	50,000.00	15,000.00	65,000.00
7	Leyte	50,000.00	15,000.00	65,000.00
8	Maasin City	50,000.00	15,000.00	65,000.00

		PROGRAM SUPPORT FUND		
9	Northern Samar	50,000.00	15,000.00	65,000.00
10	Ormoc City	50,000.00	15,000.00	65,000.00
11	Samar (Western)	50,000.00	15,000.00	65,000.00
12	Southern Leyte	50,000.00	15,000.00	65,000.00
13	Tacloban City	50,000.00	15,000.00	65,000.00
<b>SUB-TOTAL</b>		<b>750,000.00</b>	<b>215,000.00</b>	<b>965,000.00</b>
Regional Office - IX		100,000.00	20,000.00	120,000.00
1	Dapitan City	50,000.00	15,000.00	65,000.00
2	Dipolog City	50,000.00	15,000.00	65,000.00
3	Isabela City	50,000.00	15,000.00	65,000.00
4	Pagadian City	50,000.00	15,000.00	65,000.00
5	Zamboanga City	50,000.00	15,000.00	65,000.00
6	Zamboanga del Norte	50,000.00	15,000.00	65,000.00
7	Zamboanga del Sur	50,000.00	15,000.00	65,000.00
8	Zamboanga Sibugay	50,000.00	15,000.00	65,000.00
<b>SUB-TOTAL</b>		<b>500,000.00</b>	<b>140,000.00</b>	<b>640,000.00</b>
Regional Office - X		100,000.00	20,000.00	120,000.00
1	Bukidnon	50,000.00	15,000.00	65,000.00
2	Cagayan de Oro City	50,000.00	15,000.00	65,000.00
3	Camiguin	50,000.00	15,000.00	65,000.00
4	El Salvador City	50,000.00	15,000.00	65,000.00
5	Gingoog City	50,000.00	15,000.00	65,000.00
6	Iligan City	50,000.00	15,000.00	65,000.00
7	Lanao del Norte	50,000.00	15,000.00	65,000.00
8	Malaybalay City	50,000.00	15,000.00	65,000.00
9	Misamis Occidental	50,000.00	15,000.00	65,000.00
10	Misamis Oriental	50,000.00	15,000.00	65,000.00
11	Oroquieta City	50,000.00	15,000.00	65,000.00
12	Ozamis City	50,000.00	15,000.00	65,000.00
13	Tangub City	50,000.00	15,000.00	65,000.00
14	Valencia City	50,000.00	15,000.00	65,000.00
<b>SUB-TOTAL</b>		<b>800,000.00</b>	<b>230,000.00</b>	<b>1,030,000.00</b>
Regional Office - XI		100,000.00	20,000.00	120,000.00
1	Compostela Valley	50,000.00	15,000.00	65,000.00
2	Davao City	50,000.00	15,000.00	65,000.00
3	Davao del Norte	50,000.00	15,000.00	65,000.00
4	Davao del Sur	50,000.00	15,000.00	65,000.00
5	Davao Oriental	50,000.00	15,000.00	65,000.00
6	Digos City	50,000.00	15,000.00	65,000.00
7	Panabo City	50,000.00	15,000.00	65,000.00
8	Island Garden City of Samal	50,000.00	15,000.00	65,000.00
9	Tagum City	50,000.00	15,000.00	65,000.00
10	Mati City	50,000.00	15,000.00	65,000.00
<b>SUB-TOTAL</b>		<b>600,000.00</b>	<b>170,000.00</b>	<b>770,000.00</b>
Regional Office - XII		100,000.00	20,000.00	120,000.00
1	Cotabato	50,000.00	15,000.00	65,000.00
2	Cotabato City	50,000.00	15,000.00	65,000.00
3	General Santos City	50,000.00	15,000.00	65,000.00
4	Sarangani	50,000.00	15,000.00	65,000.00
5	South Cotabato	50,000.00	15,000.00	65,000.00
6	Sultan Kudarat	50,000.00	15,000.00	65,000.00

		PROGRAM SUPPORT FUND		
7	Koronadal City	50,000.00	15,000.00	65,000.00
8	Kidapawan City	50,000.00	15,000.00	65,000.00
9	Tacurong City	50,000.00	15,000.00	65,000.00
<b>SUB-TOTAL</b>		<b>550,000.00</b>	<b>155,000.00</b>	<b>705,000.00</b>
Regional Office - XIII-CARAGA Administrative Region		100,000.00	20,000.00	120,000.00
1	Agusan del Norte	50,000.00	15,000.00	65,000.00
2	Agusan del Sur	50,000.00	15,000.00	65,000.00
3	Bayugan City	50,000.00	15,000.00	65,000.00
4	Bislig City	50,000.00	15,000.00	65,000.00
5	Butuan City	50,000.00	15,000.00	65,000.00
6	Cabadbaran City	50,000.00	15,000.00	65,000.00
7	Dinagat Islands	50,000.00	15,000.00	65,000.00
8	Siargao	50,000.00	15,000.00	65,000.00
9	Surigao City	50,000.00	15,000.00	65,000.00
10	Surigao del Norte	50,000.00	15,000.00	65,000.00
11	Surigao del Sur	50,000.00	15,000.00	65,000.00
12	Tandag City	50,000.00	15,000.00	65,000.00
<b>SUB-TOTAL</b>		<b>700,000.00</b>	<b>200,000.00</b>	<b>900,000.00</b>
Regional Office - Cordillera Administrative Region (CAR)		100,000.00	20,000.00	120,000.00
1	Abra	50,000.00	15,000.00	65,000.00
2	Apayao	50,000.00	15,000.00	65,000.00
3	Baguio City	50,000.00	15,000.00	65,000.00
4	Benguet	50,000.00	15,000.00	65,000.00
5	Ifugao	50,000.00	15,000.00	65,000.00
6	Kalinga	50,000.00	15,000.00	65,000.00
7	Tabuk City (SF was not released)	-	65,000.00	65,000.00
8	Mt. Province	50,000.00	15,000.00	65,000.00
<b>SUB-TOTAL</b>		<b>450,000.00</b>	<b>190,000.00</b>	<b>640,000.00</b>
Regional Office - National Capital Region (NCR)		100,000.00	20,000.00	120,000.00
1	Caloocan City	50,000.00	15,000.00	65,000.00
2	Las Piñas City	50,000.00	15,000.00	65,000.00
3	Makati City	50,000.00	15,000.00	65,000.00
4	Malabon City	50,000.00	15,000.00	65,000.00
5	Mandaluyong City	50,000.00	15,000.00	65,000.00
6	Manila	50,000.00	15,000.00	65,000.00
7	Marikina City	50,000.00	15,000.00	65,000.00
8	Muntlupa City	50,000.00	15,000.00	65,000.00
9	Navotas City	50,000.00	15,000.00	65,000.00
10	Parañaque City	50,000.00	15,000.00	65,000.00
11	Pasay City	50,000.00	15,000.00	65,000.00
12	Pasig City	50,000.00	15,000.00	65,000.00
13	Quezon City	50,000.00	15,000.00	65,000.00
14	San Juan City	50,000.00	15,000.00	65,000.00
15	Taguig City-Pateros	50,000.00	15,000.00	65,000.00
16	Valenzuela City	50,000.00	15,000.00	65,000.00
<b>SUB-TOTAL</b>		<b>900,000.00</b>	<b>260,000.00</b>	<b>1,160,000.00</b>
<b>GRAND TOTAL</b>		<b>12,050,000.00</b>	<b>3,575,000.00</b>	<b>15,625,000.00</b>

PHYSICAL AND FINANCIAL ACCOMPLISHMENTS FY 2016

Region: \_\_\_\_\_  
 Division: \_\_\_\_\_  
 Amount of Support Fund Received: \_\_\_\_\_  
 Check No. : \_\_\_\_\_  
 Amount Utilized: \_\_\_\_\_  
 Amount Liquidated: \_\_\_\_\_

Date: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Date: \_\_\_\_\_

Program/Activities	Physical		Financial		Remarks
	Target	Accomplishments	Target (Allocation)	Accomplishments (Budget Utilization)	

Prepared By: \_\_\_\_\_

ASP Regional/Division Coordinator

Approved By: \_\_\_\_\_

Section Head/Division Chief

Noted By: \_\_\_\_\_

Regional Director/Schools Division Superintendent