



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
Region VII, Central Visayas  
Sudlon, Lahug, Cebu City



**MEMORANDUM**

**TO :** SCHOOLS DIVISION SUPERINTENDENTS  
OFFICERS-IN-CHARGE OF REGULAR DIVISION

**SUBJECT :** Special Meeting

**DATE :** September 10, 2014

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In view of the various issues and concerns relative to the teachers' welfare and benefits, there will be a special meeting on the following dates :


DATE	TIME	PARTICIPANTS	VENUE	AGENDA
September 15, 2014	2:00 p.m. to 5:00 p.m.	SDSs and Division Agency Authorized Officers (AAOs) or the personnel preparing your Electronic Remittance File (ERF) GSIS Branch Managers : *Manager Fatima Alvarez – Cebu Branch *Manager Grace P. Rada-Bohol Branch *Atty. Mercedes Enriquez-Dumaguete City Branch Ms. Ida F. Cabantan, OIC Admin. Div. Mr. Aniano T. Bautista, Chief Finance Division Mrs. Dionie S. Sanchez, Accountant III Mr. Melchor O. Jabol, Accountant II, PSU	DepED RO 7 Conference Room, Sudlon, Lahug, Cebu City	<ul style="list-style-type: none"><li>Reconciliation of records (underpayments/ overpayments of remittances)</li><li>Other issues and Concerns</li></ul>
September 16, 2014	8:30 a.m.	SDSs Chiefs of the Regional Office PBB Regional Performance Review Committee (RPREC)	DepED RO 7 Conference Room, Sudlon, Lahug, Cebu City	<ul style="list-style-type: none"><li>2013 PBB ranking of individual employees and schools (elementary and secondary)</li><li>Schedule of meetings with Division Offices to discuss issues and concerns on Provident Funds</li><li>Other issues and concerns</li></ul>

Travel expenses of SDSs and AAOs shall be chargeable against Division Office Funds while meals (snacks and lunch) for the meeting shall be chargeable against Regional Office funds, both subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this Memorandum is desired.

  
CARMELITA T. DULANGON

Director III

 Officer-in-Charge

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Training and Development Division: (032) 255-5239 loc. 112; Planning, Policy and Research Division: (032) 233-9030; 414-7065;  
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