

Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS-TAGBILARAN  
Tagbilaran City

**DIVISION MEMORANDUM**

**December 17, 2015**

**TO : PUBLIC SCHOOL HEADS (Elem & Sec)  
CONCERNED PERSONNEL**

**FROM : DR. VIRGINIA C. ZAPANTA  
Schools Division Superintendent**

**SUBJECT: TD ONYOK**

**DATE : December 17, 2015**

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1. The tropical depression Onyok is expected to reach in Bohol area on December 18, 2015 at 8:00 in the evening according to PAG-ASA report. This office directs you to make some preparations and precautions to avoid damage of lives and properties. Inspect the school surroundings if there are tall and big trees that need to be pruned. For this activity, you can tap the help from your barangay officials and the City DRRM. You can reach them thru their hotline numbers: 0915-158-9111; 0930989-8888 or you can visit the CDRRM Command Center at Office of the Barangay Affairs and look for Mr. Gerard Labadia, Action Officer.

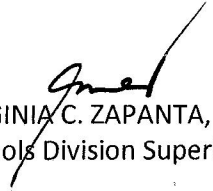
2. We have five (5) identified schools as evacuation centers, namely:

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|--------------------------|-------------|
| a. Bool ES               | d. Ubuja ES |
| b. Dr. C Putong NHS      | e. Manga ES |
| c. Tagb. City Central ES |             |

3. Concerned School Heads are directed to make the classrooms available for the evacuees. The duplicate keys should be deposited to the security guard. The guards should be given clear and definite instructions for efficient actions. If the school has no guard during night time, please coordinate with the barangay officials.

4. A narrative report should be submitted to this office after this TD Onyok is already out of the Philippine Area of Responsibility and the situation is already normal.

5. For information, guidance and compliance.

  
VIRGINIA C. ZAPANTA, Ed.D, CESO V  
Schools Division Superintendent