

Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS-TABILARAN CITY

February 17, 2014

DIVISION MEMORANDUM

No. 034 s, 2014

FINANCIAL ASSISTANCE TO GOVERNMENT EMPLOYEES AFFECTED BY 7.2 MAGNITUDE EARTHQUAKE

TO: The Public School Heads (Elem & HS)  
EPS, PSDS, Coordinating Principal  
Concerned Dep-Ed Personnel

1. This refers to the proposed provision of financial assistance from the President's Social Fund (PSF) to government employees who were affected by the 7.2 magnitude earthquake last October 15, 2013. The proposed beneficiaries of the financial assistance shall be categorized according to the extent of damages to their houses, as follows:

- a. Those whose houses were washed out/totally damaged and needing major repairs to be habitable again to be provided P100,000.00 each. The amount may be used only for housing-related purposes, such as to partly defray equity for housing loan for acquisition of a new housing unit in case the government employee needed to relocate or to cover the cost of reconstruction/repair of the existing housing unit provided that the housing unit is owned by the government employee, and;
- b. Those whose houses were partially damaged and needing repairs to be provided P30,000.00 each. The financial assistance may be used for the repair of the damaged housing unit provided that the unit is owned by the government employee.


2. In view thereof, this office requests the affected Dep-Ed personnel (both teaching and non-teaching) the submission of the documentary requirements not later than February 21, 2014. For the beneficiaries of P100,000.00:

For Acquisition of House & Lot	For Reconstruction/Repair of Housing Unit
*Dead of Absolute Sale *Transfer Certificate of Title/Latest Tax Declaration of the Real Property. *Acknowledgment receipt of payment, and *Photograph of acquired house and lot.	*Official receipts of items purchased for the reconstruction/ repair or summary of expenses certified by the beneficiary and the Barangay Chairperson if the assistance will be used for reimbursement, *Photographs of housing unit (before, during, and after the construction/repair), and *certification from the Barangay Chairperson attesting to the fact that the beneficiary was affected by the earthquake and his/her housing unit was reconstructed/repared if the assistance will be used for reimbursement.

For the beneficiaries of P30,000.00 rehabilitation/repair of housing unit:

\*Official receipts of items purchased for the reconstruction/repair or summary of expenses certified by the beneficiary and the Barangay Chairperson, if the assistance will be used for reimbursement,  
\*Photographs of housing unit (before, during and after the rehabilitation/repair, and  
\*Certification from the Barangay Chairperson attesting to the fact that the beneficiary was affected by 7.2 magnitude earthquake and his/her housing unit was rehabilitated /repaired, if the assistance will be used for reimbursement.

3. For more queries, please contact/see Mr. Joseph C. Barrete at the Division Office.
4. For your information, guidance and immediate compliance.

  
EVANGEL M. LUMINARIAS, Ph.D.  
Schools Division Superintendent