



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
DIVISION OF CITY SCHOOLS – TAGBILARAN  
City of Tagbilaran



October 9, 2015

DIVISION MEMORANDUM  
No. 276 s. 2015

FRIENDLY REMINDERS TO THE 2015 PRINCIPAL'S TEST EXAMINEES  
IN DEPED REGION VII

- To: All Division Chiefs, Education Program Supervisors, School Principals  
& Head Teachers of Public & Private Elem./Secondary Schools
1. Reiterating the moral support and guidance to the 2015 principal's test examinees, DepEd higher office has issued Regional Memorandum No. 613, s.2015 as a friendly reminders to all examinees.
  2. The test will be administered on October 25, 2015, Sunday, 7:00 a.m. to 12 noon at Lahug Elementary School, Lahug, Cebu City.
  3. Examinees are advised to bring the following:
    - a. ID with picture and signature
    - b. Pencils **No. 2** or softer
    - c. **Admission Slips**
      - Half part of the principal's test application
      - From DepEd Region VII with Room Assignment (DTCs are requested to get the admission slip in QAD office on or before October 8, 2015)
    - d. **Official Receipt**
  4. Friendly Reminders:
    - Use of cellular phones is not allowed during the entire examination.(Set cellular phone in silent mode or switch it off.) Bags and other belongings should be placed in front during the entire run of the examination.
    - The test will be on a working break scheme. You may be allowed to take your snacks anytime during the test. However, you must keep your test booklet and answer sheet clean all the time. The examination will run for 3 hours.
    - Use only pencils in shading the circle. No ballpen should be used in shading anywhere
    - On the answer sheet. You are not allowed to use any scratch paper.
    - All answers should be indicated by shading fully the circle corresponding to the letter of the answer on a given item.
    - You are not allowed to talk to each other.
    - When you are finished, check your answers. No one will be allowed to leave the room Until 12 noon.
    - No examinee shall leave the room until instructed by the examiner.
    - Do not compromise your professional and personal integrity. Be honest.
    - Be prepared. Pray.
  5. Wide and immediate dissemination of this memorandum is highly expected.

  
EVANGEL M. LUMINARIAS, Ph.D., CESO V  
Schools Division Superintendent