



Republic of the Philippines
Department of Education
Region VII, Central Visayas
TAGBILARAN CITY DIVISION
City of Tagbilaran



December 5, 2014

DIVISION MEMORANDUM

No. 246 s. 2014

2014 DIVISION STEP-TECHNOLYMPICS

TO: Education Program Supervisors/Division Coordinators
Public and Private Elementary and Secondary School Heads

1. Tagbilaran City Division will conduct its 2014 Student Technologist and Entrepreneurs of the Philippines STEP-Technolympics on December 15 - 16, 2014 at Dr. Cecilio Putong National High School Gym.

2. To prepare for the said skills contest, a **Final Planning and Solidarity Meeting** of all elementary and secondary coaches is set on December 10, 2014 at 8:00am at the Division Office Conference Room.

3. Coaches of the different skills contests are requested to bring and submit the following:

- a. list of judges
- b. registration form
- c. contest markers
- d. contest numbers
- e. attendance sheet
- f. contest consolidated sheet
- g. list of contest coordinators
- h. list of contest administrators
- i. consolidated results template
- j. contest package for the judges

4. Division STEP-DBAO are to prepare the following:

- a. oath of office
- b. registration form
- c. master list of contestants
- d. general tabulation board
- e. opening and closing program
- f. attendance sheet for coordinators
- g. attendance sheet for administrators

5. The following STEP-DBAO are to handle the component areas during the solidarity meeting.

Level	Name of DBAO	Component Area
Elementary	Ms. Denisa Mantica	Home Economics
	Mr. Oliver Toh	Industrial Arts
	Mr. Nilo Cempron	Agri/Fishery Arts
	Mr. Edgar Fernandez	Entrepreneurship
Secondary	Ms. Laura D. Jamila	Home Technology
	Mr. Nathan Lyndon Roa	Industrial Technology
	Ms. Pablita Cabarles	Agri/Fishery Technology
	Mr. Alberto Tibod	ICT
Over-All In-charge : Elementary Secondary	Ms. Panfila Sale	Master Teacher I
	Mrs. Ma. Asuncion V. Del Rosario	Master Teacher II

6. For guidance and compliance.


EVANGEL M. LUMINARIAS, Ph. D.
Schools Division Superintendent