



Republic of the Philippines
Department of Education
 Central Visayas, Region VII
 Province of Bohol
DIVISION OF CITY SCHOOLS
Tagbilaran City



August 11, 2015

DIVISION MEMORANDUM
 No 191 s of 2015

RANKING OF PRINCIPALS AND HEAD TEACHERS

TO: Education Program Supervisors
 Secondary and Elementary School Heads
 Other Concern

1. DepEd Tagbilaran City Division is pleased to announce the ranking of Principals and Head Teacher positions:

Positions	Salary Grade	Level	Qualification Standards	Experience Requirements	Training Requirements	References
Elementary School Principal I	19	2	*Bachelor of Elementary Education (BEED)/Bachelor's Degree + 18 Professional Units in Education, Eligibility RA 1080 (Teacher), NQESH	HT for 1 yr.; or TIC for 2 years or MT for 2 years, or Teacher for 5 years	40 hours of relevant training	DepEd Order # 48 s 2004/ DepEd Order # 42 s 2007/ DepEd Order # 36 s 2009/CSC Resolution # 070520
Secondary School Principal I			*Bachelor of Secondary Education (BEED)/Bachelor's Degree + 18 Professional Units in Education, Eligibility RA 1080 (Teacher), NQESH			
Elementary School Principal II	20	2	*Bachelor of Elementary Education (BEED)/Bachelor's Degree + 18 professional Education Units + 6 units of Management, Eligibility: RA 1080 (Teacher)	1 year as Principal	40 hours of relevant training	DepEd Order # 48 s 2004/ DepEd Order # 42 s 2007/ DepEd Order # 36 s 2009/CSC Resolution # 070520
Secondary School Principal II			*Bachelor of Secondary Education (BEED)/Bachelor's Degree + 18 professional Education Units + 6 units of Management, Eligibility: RA 1080 (Teacher)			
Elementary Head Teacher II	15	2	*Bachelor of Elementary Education (BEED)/Bachelor's Degree + 18 Professional Units in Eligibility: RA 1080 (Teacher),	HT for 1 yr., or TIC for 1 year or Teacher for 4 years	24 hours of relevant training	DepEd Order # 48 s 2004/ DepEd Order # 42 s 2007/CSC Resolution # 070520

Secondary Head Teacher II			*Bachelor of Secondary Education (BEED)/Bachelor's Degree + 18 Professional Units with appropriate field of specialization, Eligibility RA 1080 (Teacher)	HT for 1 yr., or Teacher for 4 years	24 hours of relevant training	DepEd Order # 48 s 2004/ DepEd Order # 42 s 2007/CSC Resolution # 070520
Elementary Head Teacher III	16	2	*Bachelor of Elementary Education (BEED)/Bachelor's Degree + 18 Professional Units in Education, Eligibility: RA 1080 (Teacher),	HT for 2 yrs., or TIC for 2 yrs., or teacher for 5 yrs.	24 hours of relevant training	DepEd Order # 48 s 2004/ DepEd Order # 42 s 2007/CSC Resolution # 070520
Secondary Head Teacher III			*Bachelor of Secondary Education (BEED)/Bachelor's Degree + 18 Professional Units in Education, Eligibility RA 1080 (Teacher)	HT for 2 yrs., or teacher for 5 yrs.		

2. For those interested, kindly submit the needed documents in support for the computation of points for ranking using the herein criteria based on DepEd Order No. 42 s of 2007, "Revised Guidelines on Selection, Promotion and Designation of School Heads".

CRITERIA	MAXIMUM POINTS
Performance Rating	30
Experience	10
Outstanding Accomplishment	30
Education and Training	20
Potential	5
Psychosocial Attributes and Personality Traits	5
TOTAL	100

3. Kindly submit the needed documents to the **applied schools for Head Teacher Positions** and to the **Division Office for principal positions** on before **August 25, 2015**.

4. For information and guidance


EVANGEL M. LUMINARIAS, Ph. D, CESO V
 Schools Division Superintendent