



January 12, 2015

DIVISION MEMORANDUM

No: ~~049~~ Series of 2015

SUBMISSION OF TEACHER I APPLICANTS SY: 2015-2016

TO: Education Program Supervisors
 All Secondary and Elementary School Heads
 Teacher I Applicants
 All concerned

- Pursuant to Deped Order no. 14 series of 2014 The Hiring Guidelines for teacher I Positions and in view of the clarification regarding the submission of applications for teacher I Positions, you are hereby informed of the following schedules for submission:

Date	Activities
January 12 to February 20, 2015	Submission of pertinent papers for application with written application supported by the following documents: a) CSC Form 212 (Revised 2005) in two copies with the latest 2x2 ID Picture b) Certified photocopy of PRC professional Identification Card c) Certified photocopy of the Licensure Examination for teachers/Professional Board Examination for Teachers d) Certified copy of transcript of records e) Copies of service records, performance rating, and school clearance for those with teaching experience f) Certificates of specialized trainings, if any g) Certified copy of the voter's ID and or any proof of residence as deemed acceptable by the school screening committee. h) NBI Clearance g) Omnibus Certification of authenticity and veracity of all documents submitted, signed by the applicant
Feb. 23 to March 6, 2015	Submission of the list of applicants from the school screening committee to the Division Selection Committee with attached summary of applicants and corresponding documents

- Furthermore, additional information on teacher I hiring guidelines please refer to DepEd Order no. 14 series of 2014.
- For information and guidance

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EVANGEL M. LUMINARIAS, Ph. D., CESO V
 Schools Division Superintendent *EL*